

**Army National Guard and Army Reserve**

# **The Active Guard Reserve (AGR) Program**

**Headquarters  
Department of the Army  
Washington, DC  
19 June 2003**

**UNCLASSIFIED**

# ***SUMMARY of CHANGE***

AR 135-18

The Active Guard Reserve (AGR) Program

This revision--

- o Changes the physical and medical qualifications for entry into the AGR Program for ARNGUS from AR 40-501 chapter 2 to chapter 3 (table 2-1).
- o Rescinds item 3, rule C (table 2-1).

This Change 5--

- o Implements provisions of Public Law 103-337, 5 October 1994, which repealed, transferred, or reenacted specific section of law pertaining to the Active Guard Reserve (AGR) Program and references throughout the regulation.
- o Removes all references to the Army National Guard (ARNG).
- o Rescinds the AGR initial entry or subsequent duty requirement for majors with less than 5 years in grade to have completed an officer advanced course.
- o Provides that a relief for cause or a referred officer evaluation report is a waivable disqualification.
- o Eliminates the continuation board requirement to review an officer every 5 years.
- o Rescinds references to the Active Transition/Conversion-Army Reserve (ATCAR) Program.
- o Change 4. This change--
- o Permits Headquarters, Department of the Army, Deputy Chief of Staff for Personnel to grant exceptions to the regulatory policy (Proponent and exception authority).
- o Clarifies Assistant Secretary of the Army (Manpower and Reserve Affairs) waiver authority (para 1-6a).
- o Explains the effect of a Presidential call to Active Duty (paras 2-8d, 3-2, and 6-1).
- o Rescinds the term of assignments at the MACOM level or higher (para 3-3b).
- o Rescinds the Skills Qualifications Test requirement (para 4-7).
- o Rescinds references to an Individual's Account (para 4-9).

- o Rescinds enlisted continuation boards and submits AGR enlisted soldiers to procedures under qualitative boards (para 4-11a.1).
- o Prohibits participation as an officer-trainee while serving under title 10, United States Code, on AGR status (para 4-13).
- o Clarifies the applicable regulations for separation or release from AGR status (para 5-1b).
- o Makes administrative corrections and changes.

Effective 18 July 2003

**Army National Guard and Army Reserve**

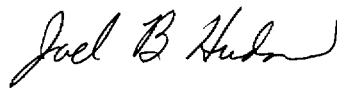
**The Active Guard Reserve (AGR) Program**

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By order of the Secretary of the Army:

JOHN M. KEANE  
*General, United States Army*  
*Acting Chief of Staff*

Official:



JOEL B. HUDSON  
*Administrative Assistant to the*  
*Secretary of the Army*

**History.** This publication is a rapid action revision. The portions affected by this rapid action revision are listed in the summary of change.

**Summary.** This regulation establishes policies and prescribes procedures for obtaining, administering, and separating Army National Guard of the United States (ARNGUS), Army National Guard (ARNG) and U.S. Army Reserve (USAR)

personnel serving as members of the AGR Program.

**Applicability.** This regulation applies to ARNG, ARNGUS, and USAR personnel serving on active duty or full-time duty in the AGR Program in support of the Reserve Components of the Army and the Army National Guard. It also applies to Active Army, ARNG, and USAR headquarters, commands, agencies, and units having AGR personnel assigned or attached.

**Proponent and exception authority.** The proponent of this regulation is the Deputy Chief of Staff, G-1 (DCS, G-1). The DCS, G-1 has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The proponent may delegate the approval authority, in writing, to a division chief in the grade of colonel or the civilian equipment.

**Army management control process.** This regulation contains management control provisions in accordance with AR

11–2, but it does not identify key management controls that must be evaluated.

**Supplementation.** Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQDA (DAPE–MPE), WASH DC 20310–0300.

**Suggested improvements.** Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to ATTN: DAPE–MPE, Deputy Chief of Staff, G-1, 300 Army Pentagon, Washington DC 20310–0300.

**Distribution.** This publication is available in electronic media only and is intended for command levels A, B, C, D, and E for the Active Army, the Army National Guard of the United States, the Army National Guard, and the U.S. Army Reserve.

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\*This publication supersedes AR 135–18, dated 15 July 1985.

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## **Chapter 1**

### **Introduction**

#### **1–1. Purpose**

This regulation prescribes the policy and procedures for the administration of the Active Guard Reserve (AGR) Program. It provides the Army policy for the selection, utilization, and administration of the Army National Guard of the United States (ARNGUS), and U.S. Army Reserve (USAR) personnel serving in the AGR Program. The ARNGUS and USAR personnel serve on active duty (AD) under section 10211, 10302(h), 12301(d), and 12402 of title 10, United States Code (USC), and ARNGUS personnel serve on full-time National Guard duty (FTNGD) under section 502(f), title 32 United States Code provisions for organizing, administering, recruiting, instructing, or training the ARNGUS or the USAR.

#### **1–2. References**

Required and related publications and prescribed and referenced forms are listed in appendix A.

#### **1–3. Statutory authority**

Sections of law governing personnel serving in the AGR Program are listed in appendix B.

#### **1–4. Explanation of abbreviations and terms**

Abbreviations and terms used in this regulation are explained in the consolidated glossary.

#### **1–5. Objectives**

The objective of the AGR Program is to provide highly qualified officer and enlisted personnel to meet the support requirements for ARNGUS, and USAR projects and programs. This regulation provides for—

- a.* The best qualified soldiers to enter on AD or FTNGD as participants in the AGR Program.
- b.* A program that offers opportunities for career development and upward mobility that encourages retention.
- c.* Lateral entry into the program at all grade levels without hindering the career development of incumbents.
- d.* Entry into the program of personnel who may desire to serve only initial, or occasional AGR tours, as well as individuals who serve in a career status.
- e.* Personnel management policies offering equality of treatment and opportunity for all qualified program participants without regard to race, religion, gender, or national origin.

#### **1–6. Responsibilities**

The implementation, maintenance, and support of the AGR Program is a command responsibility. The success of the program is dependent on effective leadership, vigorous command involvement, and aggressive support at all levels.

- a.* The Secretary of the Army (SA) will—
  - (1) Determine if requests to exceed AGR ceilings established by higher authority are to be supported.
  - (2) Determine procedures for the selection, appointment, and use of military executives to the Army Reserve Forces Policy Committee (ARFPC).
  - (3) Authorize the addition or deletion of AGR positions within the Army Secretariat, at OSD and JCS, at unified or specified (excluding U.S. Forces Command (FORSCOM)) command headquarters levels, and at billets located OCONUS.
  - (4) Serve as Army proponent for the AGR Program. The Assistant Secretary of the Army (Manpower and Reserve Affairs) (SAMR) has waiver approval authority (table 2–2).
- b.* The Chief of Staff, Army (CSA) will—
  - (1) Authorize the addition, deletion, and periodic validation of all AGR positions on the Army Staff and at HQDA field operating agencies (FOA) and staff support agencies (SSA).
  - (2) Direct tables of distribution and allowances (TDA) documentation of AGR positions on the Army Staff and its FOA and SSA.
- c.* The Deputy Chief of Staff, G-1 (DCS, G-1) will—
  - (1) Advise the CSA on AGR personnel matters.
  - (2) Promulgate overall AGR personnel policies.
  - (3) Serve as the policy coordinator for the AGR Program.
  - (4) Resolve AGR personnel policy and jurisdictional issues.
  - (5) Have waiver approval authority as outlined in tables 2–2 and 2–5.
- d.* The Deputy Chief of Staff, G-3 (DCS, G-3) will establish policy governing prioritization of units for resource distribution per AR 135–2.
- e.* The Chief, National Guard Bureau (CNGB) will—
  - (1) Advise the CSA on ARNG and ARNGUS AGR personnel matters.



- (2) Plan, program, and budget to support ARNG and ARNGUS AGR requirements.
- (3) Under overall Army policy, develop and implement policies and procedures for efficient management and effective use of the ARNG and ARNGUS AGR personnel force. Such policies will be within the guidelines of the program prescribed by this regulation.
- (4) Accomplish ARNG and ARNGUS AGR personnel strength reporting.
- (5) Have waiver approval authority as outlined in tables 2-2 and 2-5.
- f.* The Chief, Army Reserve (CAR) will—
  - (1) Advise the CSA on USAR AGR personnel matters.
  - (2) Plan, program, and budget to support USAR AGR requirements.
  - (3) Under overall Army policy, develop and implement policies and procedures for efficient management and effective use of the USAR AGR personnel force. Such policies will be within the guidelines of the program prescribed by this regulation.
  - (4) Accomplish USAR AGR personnel strength reporting.
  - (5) Have waiver approval authority as outlined in tables 2-2 and 2-5.
- g.* The Commanding General, U.S. Total Army Personnel Command (PERSCOM) will—
  - (1) Administer the USAR AGR officer and enlisted promotion systems.
  - (2) Plan, program, and budget for resources needed to support the USAR AGR promotion system.
  - (3) Issue USAR AGR promotion orders.
  - (4) Administer USAR AGR centralized boards.
- h.* The Commander, U.S. Army Reserve Personnel Center (CDR, ARPERCEN) (ARPC-AR) will—
  - (1) Administer centralized USAR AGR Program functions.
  - (2) Plan, program, and budget for resources needed to support centralized USAR AGR Program personnel administration functions.
  - (3) Issue orders for entry on active duty, assignment, reassignment, permanent change of station (PCS), and release for USAR AGR Program participants. Formats of orders will be as prescribed by AR 600-8-105.
- i.* Commanders of major Army commands (MACOM) will—
  - (1) Provide support services, to include quality of life services, for AGR personnel within their area of responsibility.
  - (2) Plan, program, and budget for resources needed to support the AGR force.
  - (3) Assure that AGR personnel are—
    - (a) Aware of the duties which they are expected to perform.
    - (b) Are only assigned to those duties permitted by this regulation.

## **1-7. Policy**

- a.* This regulation prescribes program policy for installations, commands, and other activities to which AGR personnel are assigned or attached.
- b.* This regulation takes precedence over any regulation (or other publication) promulgated pursuant to paragraph 1-6. In cases of conflict between provisions of this regulation and such publications, this regulation will govern, regardless of the effective date of the conflicting publication.
- c.* The provisions of 10 USC 12402 provide for ARNGUS officers to serve on AD in the NGB. The number of ARNGUS on AD at the NGB in any grade below brigadier general may not exceed 40 percent of the total number of Army officers in that grade authorized for NGB.
- d.* The number of AGR officers in any grade below brigadier general who are ordered to active duty at the OCAR may not be more than 40 percent of the number of officers of the Army in that grade authorized for duty at that office. At the discretion of the SA, this number may be increased, but will not exceed 50 percent of the officers authorized in that grade.

## **Chapter 2**

### **Entry Into the Active Guard Reserve Program**

#### **Section I**

#### **Eligibility**

#### **2-1. Qualifications for entry in the AGR Program**

- a.* For initial entry in the AGR Program, an applicant must possess the qualifications prescribed in table 2-1, not be disqualified under tables 2-2 or 2-3, and meet any additional requirements prescribed by the CNGB or CAR per paragraphs 1-6d(3) and 1-6e(3).

b. Following a break in AD or FTNGD on AGR status of 2 or more days for subsequent reentry in the AGR Program, an applicant must possess the qualifications prescribed in table 2-1, not be disqualified under tables 2-2 or 2-3, and meet any additional requirements prescribed by the CNGB or CAR per paragraphs 1-6d (3) and 1-6e(3).

c. Initial entry, or subsequent reentry following a break in AGR status, will be denied if the applicant is disqualified under table 2-2, unless the disqualification is waived by the appropriate authority.

d. Initial entry, or subsequent reentry following a break in AGR status, will be denied if the applicant has a nonwaivable disqualification under table 2-3. Waiver requests will not be considered.

## **2-2. Additional requirements**

*(Rescinded.)*

## **2-3. Personnel ineligible for initial entry**

*(Rescinded.)*

## **2-4. Qualifications for subsequent duty in the AGR Program**

a. After initially entering or reentering the AGR Program, and while serving on AD or FTNGD, a soldier may be considered for continuation and subsequent duty in the AGR Program based on the needs of the ARNGUS or USAR.

b. A soldier who has been selected for subsequent duty in the AGR Program must possess the qualifications prescribed in table 2-4, not be disqualified under tables 2-5 or 2-6, and meet any additional requirements prescribed by the CNGB or CAR per paragraphs 1-6d(3) and 1-6 e(3).

c. A subsequent tour of duty in the AGR Program will be denied if the soldier has a waivable disqualification under table 2-5, unless the disqualification is waived by the appropriate authority.

d. A subsequent tour of duty in the AGR Program will be denied if the soldier has a nonwaivable disqualification under table 2-6. Waiver requests will not be considered.

## **2-5. Waiver provisions**

*(Rescinded.)*

# **Section II**

## **Procedures**

## **2-6. Submission of applications**

a. Soldiers may submit applications for initial entry, or subsequent reentry in the AGR Program following a break in that status, to the authorities indicated below. These authorities will announce the procedures and the files or records required for inclusion with the application. Through addressees will review the application and provide recommendations by endorsement. Applications from soldiers who do not qualify under table 2-1, or have a nonwaivable disqualification under table 2-3, or who fail to meet any additional requirements prescribed by CNGB or CAR, will be disapproved and returned to the applicant. Soldiers who qualify under table 2-1, but have a waivable disqualification under table 2-2, will attach a request for the appropriate waiver to their applications. Applications will be submitted as follows:

(1) ARNGUS soldiers applying for AD or FTNGD will apply through command channels as prescribed by NGR 600-5 and NGR 600-10.

(2) USAR soldiers applying for AD in AGR status will apply as prescribed by AR 140-30.

b. The process and procedures for selecting and approving soldiers for subsequent tours in the AGR Program, will be as prescribed in AR 140-30, NGR 600-5, and NGR 600-10, as appropriate. AGR soldiers who do not meet the qualifications of table 2-4, or are disqualified under tables 2-5 or 2-6, are not authorized subsequent duty in the AGR Program.

## **2-7. Selection process**

a. Applicants for initial entry, or subsequent reentry in the AGR Program following a break in that status, will be considered by boards convened under the direction of the CNGB or CAR as appropriate.

b. AGR selection boards will be convened at least annually to consider new applicants. CNGB and CAR will establish appropriate procedures to verify the eligibility of applicants for the AGR Program. Validated applicants will be placed on a list of personnel eligible and available for consideration for order to AD or FTNGD. Soldiers with a waivable disqualification under table 2-2 may be selected conditionally by an AGR selection board. The requests for waiver accompanying their application will be submitted to the appropriate waiver authority under paragraph 2-5. If the waiver is approved, the selection is validated and the individual will be retained on the list of selected personnel. If the waiver is disapproved, the applicant's name will be removed from the list of selected personnel. Requests for waivers for personnel not selected by the AGR selection board will be returned without action.

c. Applications for USAR recruiting duty in the AGR Program with the U.S. Army Recruiting Command

(USAREC) will be processed per USAREC published instructions. USAREC is the selection authority for USAR recruiting applicants. Commander, ARPERCEN, is accession authority for initial USAR–AGR recruiting tours.

## 2–8. Accession process

- a. Orders will be published according to guidance issued by CNGB and CAR.
- b. ARPERCEN (ARPC–AR) will publish orders ordering USAR personnel to AD in an AGR status.
- c. NGB and OCAR will establish a ceiling, by grade and skill, on the number of personnel that can enter the AGR program each year. In addition to budgetary and other statutory constraints, this ceiling figure should be based on the number of qualified AGR soldiers available for assignment into projected position vacancies.
- d. A soldier will be stabilized during the initial period of duty in the AGR Program, except in the event of a Presidential call to AD or mobilization, or with the approval of NGB or OCAR. An AGR soldier who accepts a subsequent tour of duty in the AGR Program will be advised that he or she is subject to involuntary reassignment or reattachment when the needs of the Service dictate.

## 2–9. Length of periods of AD or FTNGD

AGR soldiers will be ordered to AD or FTNGD for an initial 3–year period. Subsequent officer periods of duty will be for indefinite periods. Subsequent enlisted soldier periods of duty will not exceed the terms of the soldier’s enlistment or reenlistment agreement, or an extension of an enlistment or reenlistment agreement, per AR 140–111, chapter 8, or NGR 600–200, chapter 7, as appropriate.

## 2–10. Military justice

- a. ARNGUS and USAR personnel serving on AD (10 USC 101 (d)(1)) are subject to the Uniform Code of Military Justice (UCMJ). For guidance on the administration of military justice for AGR personnel, refer to AR 27–10, chapter 21.
- b. Commanders of ARNGUS or USAR units while on AD or ADT (but not while on IDT), have concurrent authority with the Active Army unit commander described in *a* above, to exercise UCMJ authority over Regular Army (RA), ARNGUS, and USAR enlisted personnel on AD who are assigned, attached, or detailed to perform duty with their units. The Active Army unit commander will exercise Article 15 authority only by referral of ARNGUS or USAR commanders. The authority to exercise UCMJ authority over RA, ARNGUS, or USAR soldiers on AD under 10 USC is reserved to the Active Army chain of command per the policies of the Active Army commander, and to the first ARNGUS or USAR general officer in the soldier’s chain of command. Appellate action on Article 15s administered by ARNGUS or USAR commanders may be taken either by the next higher ARNGUS or USAR commander in the chain of command who is on AD or ADT (but not IDT) or, at the option of the ARNGUS or USAR appellate authority, by the appropriate Active Army commander in the Active Army chain of command described in *a* above. Any aspect of UCMJ administration requiring action by a court–martial convening authority will be referred to the Active Army commander described in *a* above for processing, even when initiated by an ARNGUS or USAR commander.
- c. ARNGUS personnel serving on FTNGD (32 USC) are not subject to the UCMJ, but may be subject to any code of military justice established by their State under the provisions of 32 USC.
- d. *(Rescinded.)*

**Table 2–1**  
**Qualifications for entry in the AGR program**

Rule	Qualification	For entry in the AGR Program a soldier—
A	Membership	<ol style="list-style-type: none"> <li>1. Must be in a Ready Reserve status and— <ol style="list-style-type: none"> <li>a. Be a member of the Reserve Component of the Army to which the application for entry in the AGR Program is made.</li> <li>b. If applying for an AGR position on full–time National Guard duty (FTNGD) under state control, must be a Federally recognized ARNGUS soldier.</li> </ol> </li> <li>2. If in the Regular Army, must agree to accept discharge from the Regular Army with concurrent appointment or enlistment in the Reserve Component of the Army to which the application for entry in the AGR Program is made.</li> </ol>
B	Age	If an enlisted soldier, must be 18 years of age and not have reached his or her 55th birthday.
C	Physical and Medical	<ol style="list-style-type: none"> <li>1. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, be tested negative for human immunodeficiency virus (HIV), and not be pregnant, per AR 40–501 and AR 600–110.</li> <li>2. Must meet the body composition/weight control standard prescribed by AR 600–9.</li> <li>3. <i>(Rescinded.)</i></li> </ol>

**Table 2-1**  
**Qualifications for entry in the AGR program—Continued**

Rule	Qualification	For entry in the AGR Program a soldier—
		4. Must meet the medical fitness standards for retention per AR 40-501, chapter 3. When appropriate, the soldier must also meet the medical fitness standards for flying duty per AR 40-501, chapter 4, or the medical fitness standards for miscellaneous purposes per AR 40-501, chapter 5. If PULHES numerical indicators of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR Program.
D	Military Education (See table 2-2, rule A)	<p>If an officer in the grade of—</p> <ol style="list-style-type: none"> <li>1. Lieutenant or captain, with less than 5 years in grade, must have completed a basic officer course.</li> <li>2. Captain, with more than 5 years in grade, must have completed an officer advanced course.</li> <li>3. <b>(Rescinded.)</b></li> <li>4. Major, with more than 5 years in grade, must have completed at least 50 percent of the Army Command and General Staff College (CGSC), or an equivalent course specified in AR 135-155.</li> <li>5. Lieutenant colonel, with less than 3 years in grade, must have completed at least 50 percent of the CGSC, or an equivalent course specified in AR 135-155.</li> <li>6. Lieutenant colonel, with more than 3 years in grade, must have completed CGSC or its equivalent as specified in AR 135-155.</li> <li>7. Colonel, must have completed CGSC or its equivalent as specified in AR 135-155.</li> </ol>
E	Years of Service (See table 2-2, rules B and C)	<p>Must be able to serve at least 5 years on AD or FTNGD status prior to—</p> <ol style="list-style-type: none"> <li>1. Completing 18 years of active Federal service (AFS).</li> <li>2. The date of mandatory removal from an active status based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.</li> </ol>
F	Marital Status and Dependent Family Members (See table 2-2, rule D)	<b>(Rescinded.)</b>
G	Grade and Specialty (See table 2-2, rule G)	<ol style="list-style-type: none"> <li>1. If an officer or warrant officer— <ol style="list-style-type: none"> <li>a. Must possess the grade equal to, or below, that authorized for the AGR duty position;</li> <li>b. Must possess the MOS/AOC compatible with the AGR duty position;</li> <li>c. And if assignment or attachment is to an aviator, AMEDD, chaplain, JAGC, or warrant officer duty position in the AGR Program, the assignment or attachment must not be restricted by AR 140-10, NGR 600-100, or NGR 600-101.</li> </ol> </li> <li>2. If an enlisted soldier— <ol style="list-style-type: none"> <li>a. In the grade of staff sergeant or above, must possess the required grade, military occupational specialty (MOS), and skill level authorized for the AGR duty position.</li> <li>b. In the grade of sergeant or below, must have the potential to become qualified in the MOS authorized for the AGR duty position during initial assignment.</li> </ol> </li> </ol>
H	Reenlistment or Extension (See table 2-2, rule H)	If an enlisted soldier, must be eligible for reenlistment or extension per AR 140-111, chapter 2 (USAR), or NGR 600-200, paragraphs 2-6 through 2-9 (ARNGUS).
I	Administrative Requirement	If required by policy promulgated under paragraph 1-6, must sign an appropriate certificate of agreement and understanding relative to service on AGR status.
J	Security clearance	Must possess a valid security clearance as required for the AGR duty position.

**Table 2-2**  
**Waivable disqualification's for entry in the AGR program**

Rule	Unless waived, entry in the AGR Program will be denied if a soldier—	Waiver approval authority is—
A	Is an officer and does not meet the military educational requirements for his or her grade per table 2-1, rule D.	CNGB-ARNGUS CAR-USAR
B	Is unable to serve at least 5 years on AD or FTNGD status prior to achieving 18 years AFS or a mandatory date for removal from an active status as required by table 2-1, rule E.	HQDA, DCS, G-1
C	Would attain 18 or more years of AFS at any time during an initial tour in the AGR Program.	HQDA, DCS, G-1
D	<b>(Rescinded.)</b>	
E	Is entitled to military retired pay.	The Secretary of the Army (10 USC 10145(d))

**Table 2–2**  
**Waivable disqualification's for entry in the AGR program—Continued**

Rule	Unless waived, entry in the AGR Program will be denied if a soldier—	Waiver approval authority is—
F	Was voluntarily released from the AGR program for 2 or more days and 1 year has not elapsed since the date of the release.	CNGB–ARNGUS CAR–USAR
G	Is an enlisted soldier— 1. Staff sergeant or above, who possesses the required MOS, and is 1 or 2 grades below that required by the AGR duty position (table 2–3, rule E). 2. Sergeant or below, who has a grade within 2 grades of that required (table 2–3, rule E).	State AG–ARNGUS CAR–USAR
H	Is an enlisted soldier ineligible for reenlistment or extension per AR 140–111, chapter 2 (USAR), or NGR 600–200, paragraphs 2–6 through 2–9 (ARNGUS), unless the disqualification(s) for reenlistment or extension can be waived under these regulations.	As cited in the appropriate regulation.
I	Has been relieved for cause from any duty assignment, including but not limited to relief from command, in the 36–month period preceding the date of application for the AGR Program, or the scheduled date of entry in the AGR Program.	CNGB–ARNGUS CAR–USAR
J	Is an officer or warrant officer who has received a referred officer evaluation report under AR 623–105, paragraph 4–27, in the 36–month period preceding the date of application for the AGR Program, or the scheduled date of entry in the AGR Program.	CNGB–ARNGUS CAR–USAR

**Table 2–3**  
**Nonwaivable disqualification's for entry in the AGR program**

Rule	Entry in the AGR Program will be denied if a soldier—
A	Does not meet the membership qualifications specified in table 2–1, rule A.
B	Is an enlisted soldier and does not meet the age requirements of table 2–1, rule B.
C	Does not meet the physical and medical requirements specified in table 2–1, rule C.
D	<b>(Rescinded.)</b>
E	Does not meet the grade and specialty requirements of table 2–1, rule G (see table 2–2, rule G), or whose grade is above that required for the AGR duty position.
F	Is disqualified from entry on AGR status under table 2–2 and the disqualification has not been waived by the proper authority.
G	Was involuntarily removed from AD or FTNGD, including duty in an AGR status— 1. For cause, to include unsuitability or unfitness (other than for temporary medical disability) for military service. 2. Because of non–selection for promotion, based on fully qualified criteria, unless subsequently selected. 3. As a result of resignation in lieu of adverse personnel action.
H	Is an officer or warrant officer, non–selected for promotion as not fully qualified on latest consideration by a promotion board convened by HQDA.
I	Has been involuntarily removed from a unit (Selected Reserve) assignment— 1. For cause; or 2. On attaining maximum years of service; or 3. As a result of qualitative retention board action; or 4. As a result of selective retention board action.
J	Is, or should be, as determined by CNGB or the CAR, under a current suspension of favorable personnel actions (flagged) per AR 600–8–2.
K	Is an enlisted soldier barred from reenlistment in the ARNGUS or USAR, or on whom a bar to reenlistment has been initiated.
L	Is an enlisted soldier ineligible for reenlistment or extension per AR 140–111, chapter 2 (USAR), or NGR 600–200, paragraphs 2–6 through 2–9 (ARNGUS), and the disqualification(s) for reenlistment or extension has not been waived under these regulations.
M	Is an officer or warrant officer who would be ineligible for an original appointment under AR 135–100, paragraph 1–7, unless the disqualification(s) for appointment can be waived under AR 135–100.
N	<b>(Rescinded.)</b>
O	<b>(Rescinded.)</b>
P	Does not possess a valid security clearance required for the grade and MOS per table 2–1, rule J.

**Table 2–4**  
**Qualifications for subsequent duty in the AGR program**

Rule	Qualification	For subsequent AGR duty—
A	Membership	A soldier must be serving on duty in the AGR Program and— 1. Be a member of the Reserve Component of the Army in which the AGR duty is performed. 2. Serving on FTNGD must be a Federally recognized ARNGUS soldier.
B	Age	1. An officer or warrant officer must not have reached a mandatory removal date based on age. 2. An enlisted soldier must be less than 60 years of age.
C	Physical and Medical	The soldier must meet— 1. The body composition/weight control standard prescribed by AR 600–9; and 2. The medical fitness standards for retention per AR 40–501, chapter 3 and as further listed in AR 140–30 (USAR), or NGR 600–5 or NGR 600–100 (ARNGUS); and 3. If appropriate for AGR duty, the medical fitness standards for flying duty per AR 40–501, chapter 4, or the medical fitness standards per AR 40–501, chapter 5.
D	Military Education (See table 2–5, rule A)	An officer in the grade of—  1. Lieutenant or captain, with less than 5 years in grade, must have completed a basic officer course. 2. Captain, with more than 5 years in grade, must have completed an officer advanced course. 3. <b>(Rescinded.)</b> 4. Major, with more than 5 years in grade, must have completed at least 50 percent of the Army Command and General Staff College (CGSC), or an equivalent course specified in AR 135–155. 5. Lieutenant colonel, with less than 3 years in grade, must have completed at least 50 percent of the CGSC, or an equivalent course specified in AR 135–155. 6. Lieutenant colonel, with more than 3 years in grade, must have completed CGSC, or its equivalent as specified in AR 135–155. 7. Colonel, must have completed CGSC , or its equivalent as specified in AR 135–155.
E	Years of Service (See table 2–5, rule B)	1. An officer or warrant officer—  a. Must not have attained 20 years of AFS; b. Must not have reached a mandatory removal date based on years of service. 2. An enlisted soldier must not have accrued the years of service which mandate release from the AGR Program, if such release is required under policy promulgated under paragraph 1–6
F	Grade and Specialty (See table 2–5, rule C)	1. If an officer or warrant officer—  a. Must possess the grade equal to, or below, that authorized for the AGR duty position; b. Must— (1) If ARNGUS, possess or be able to gain within 12 months, the specialty compatible with the AGR duty position; or (2) If USAR, possess the specialty compatible with the AGR duty position; c. And if assignment or attachment is to an aviator, AMEDD, chaplain, JAGC, or warrant officer duty position in the AGR Program, the assignment or attachment must not be restricted by AR 140–10, NGR 600–100, or NGR 600–101. 2. If an enlisted soldier— a. Staff sergeant or above, must possess the grade and skill level required by the AGR duty position. In addition— (1) An ARNGUS soldier must possess the MOS, or within 12 months be able to qualify in the MOS, required by the duty position. (2) A USAR soldier, except a detailed recruiter, must possess the MOS required by the AGR duty position. b. Sergeant or below, must possess the grade equal to, or below, that authorized for the AGR duty position. In addition— (1) An ARNGUS soldier must possess the MOS, or within 12 months be able to qualify in the MOS, required by the duty position. (2) A USAR soldier, except a detailed recruiter, must possess the MOS required by the AGR duty position.
G	Reenlistment or Extension (See table 2–5, rule D)	An enlisted soldier must be eligible for reenlistment or extension per AR 140–111 (USAR), or NGR 600–200 (ARNGUS).
H	Administrative Requirement	If required by policy promulgated under paragraph 1–6, must have signed an appropriate certificate of agreement and understanding relative to service on AGR status.

**Table 2–4**  
**Qualifications for subsequent duty in the AGR program—Continued**

Rule	Qualification	For subsequent AGR duty—
I	Moral and Administrative Disqualifications	See table 2–5.

**Table 2–5**  
**Waivable disqualifications for subsequent duty in the AGR program**

Rule	Unless waived, subsequent duty in the AGR Program will be denied if a soldier—	Waiver approval authority is—
A	Is an officer who does not meet the military educational requirements for his or her grade per table 2–4, rule D.	CNGB–ARNGUS CAR–USAR
B	Is an officer or warrant officer with over 20 years of AFS.	See para 4–12
C	Is a staff sergeant or above who possesses the required MOS (for USAR), or has the potential to gain the MOS within 12 months (for ARNGUS), and is 1 or 2 grades below that required by the AGR duty position (table 2–6, rule F).	CNGB–ARNGUS CAR–USAR
D	Is an enlisted soldier ineligible for reenlistment or extension under AR 140–111, chapter 2 (USAR), or NGR 600–200, paragraphs 2–6 through 2–9 (ARNGUS), and the disqualification for reenlistment or extension has been waived under these regulations.	As cited in the appropriate regulation.
E	During the current period of AGR duty, has received nonjudicial punishment that was filed in the performance section of the OMPF.	CNGB–ARNGUS CAR–USAR
F	Has been relieved for cause from any duty assignment, including but not limited to relief from command, in the 36 month period preceding the termination date of the current tour of duty in the AGR Program.	CNGB–ARNGUS CAR–USAR
G	Is an officer who has received a referred officer evaluation report under AR 623–105, paragraph 4–27, at any time during the period preceding the termination date of the initial tour of duty in the AGR Program.	CNGB–ARNGUS CAR–USAR

**Table 2–6**  
**Nonwaivable disqualifications for subsequent duty in the AGR program**

Rule	A soldier is ineligible for subsequent duty in the AGR Program if the soldier—
A	Does not meet the membership requirements of table 2–4, rule A.
B	1. Is an officer or warrant officer who has reached, or is past, a mandatory removal date based on age. 2. Is an enlisted soldier 60 years of age, or older.
C	Does not meet the physical and medical requirements specified in table 2–4, rule C.
D	1. Is an officer or warrant officer, who has reached, or is past, a mandatory removal date based on years of service. 2. Is an enlisted soldier who has accrued the years of service which mandate release from the AGR Program, if such release is required under policy promulgated under paragraph 1–6.
E	Does not meet the grade and specialty requirements per table 2–4, rule F (see table 2–5, rule C), or whose grade is above that required for the AGR duty position.
F	Is an enlisted soldier who is ineligible for reenlistment or extension under AR 140–111 (USAR), or NGR 600–200 (ARNGUS), and the disqualification(s) for reenlistment or extension has not been waived.
G	Is an enlisted soldier with a bar to reenlistment in effect, or on whom a bar has been initiated.
H	Is, or should be, as determined by CNGB or the CAR, under a current suspension of favorable personnel action (flagged) per AR 600–8–2.
I	<b>(Rescinded.)</b>
J	<b>(Rescinded.)</b>
K	Is being processed for involuntary release from AD or FTNGD, or for separation, because of the following: 1. For cause, to include unsuitability or unfitness (other than temporary medical disability) for military service. 2. Non-selection for promotion, based on fully qualified criteria, unless subsequently selected. 3. As a result of resignation in lieu of adverse personnel action.
L	Is an officer or warrant officer beyond a mandatory removal date from active status (AR 140–10, chap 7, NGR 600–101, or NGR 635–100).

**Table 2–6**  
**Nonwaivable disqualifications for subsequent duty in the AGR program—Continued**

Rule	A soldier is ineligible for subsequent duty in the AGR Program if the soldier—
M	Has not been selected for continuation by a board, when selection by a continuation board is required by this regulation, or by regulations promulgated under para 1–6.
N	During the current period of AGR duty, has been convicted by a court-martial.

## Chapter 3

### Utilization

#### 3–1. Authorized AGR duties

Personnel in the AGR Program will serve in MTOE/TDA positions for the purposes of organizing, administering, recruiting, instructing, or training the Army National Guard, and the U.S. Army Reserve. These duties, assignments, and attachments are based on law.

a. ARNGUS and USAR officers serving under 10 USC 10211, 10302(h), and 12402 are assigned or attached at the seat of Government, at headquarters responsible for Reserve affairs, on the Army General Staff, at NGB, or OCAR. They actively participate in the formulation, coordination, and administration of policies, plans, programs, and regulations pertaining to the Reserve Components of the Army. Such personnel serve in a Federal status.

b. ARNGUS and USAR officers and enlisted personnel in AGR status serving under provision of 10 USC 12301(d), are assigned or attached to positions at all levels related to organizing, administering, recruiting, instructing, or training the Reserve Components of the Army. Such personnel serve in a Federal status.

c. Personnel of the ARNGUS serving an AGR tour under the provisions of 32 USC 502(f)(2), in positions related to organizing, administering, recruiting, instructing or training the ARNGUS. These personnel serve in a State status.

#### 3–2. Duty assignments and attachments

Permanent change of station (PCS) reassignments and reattachments are a necessary function of effective career management.

a. AGR personnel managers will consider each AGR soldier for assignment or attachment to progressively more responsible positions.

(1) Soldiers who have not executed a written agreement that subjects them to involuntary reassignment or reattachment (table 2–1, rule I, or table 2–4, rule H) may only be reassigned or reattached on a voluntary basis, or following a Presidential call to AD or mobilization. If the reassignment or reattachment is in conjunction with a promotion, the soldier may decline the promotion and remain in the stabilized position. Such declination will remove the enlisted soldier from promotion consideration for a minimum of 1 year.

(2) Soldiers subject to involuntary reassignment or reattachment as a result of a written agreement (table 2–1, rule I, or table 2–4, rule H)—

(a) If serving under 32 USC, may be reassigned within the appropriate State boundaries.

(b) If serving under 10 USC, may be reassigned or reattached on a world-wide basis.

(3) Priority should be given to voluntary reassignments or reattachments. Involuntary reassignments or reattachments should be considered only as the needs of the Service dictate.

b. NGB and OCAR will establish guidelines to constrain PCS costs at the minimum essential level necessary to accomplish the objectives of the AGR Program. AGR personnel normally will be reassigned or reattached in conjunction with—

(1) Service school attendance.

(2) Promotion.

(3) **(Rescinded.)**

(4) Completion of a normal OCONUS assignment or attachment as prescribed in AR 614–30.

c. **(Rescinded.)**

d. USAR AGR soldiers will not be assigned to positions in USAR TPUs, but will be attached to the TPU for administration and military justice. If a unit to which such personnel are attached is called to AD by the President or mobilized, the attached personnel will be ordered to AD or mobilized as individuals and immediately assigned to the corresponding position in the activated or mobilized unit.

e. AGR commissioned officers may be assigned or attached to an Army Staff agency, SSA, or HQDA FOA (except NGB, OCAR, their FOAs, USAREC, USMEPC, and ARPERCEN) only if ordered to duty under 10 USC 10211, 10302(h), or 12402 (statutory tours).

f. ARNGUS personnel on FTNGD under 32 USC 502(f) may not be assigned to or attached for duty at an Active Army agency, headquarters, or unit, including HQDA agencies, SSAs or FOAs.



g. AGR personnel serving in positions for which they are overgraded and those pending promotion will be reassigned or reattached, if eligible for such reassignment or reattachment, on a priority basis.

### **3-3. Special assignments**

CNGB and CAR will develop procedures for assigning or attaching AGR personnel to command, USAR inspector general, command sergeant major, and first sergeant positions. Procedures applicable to the USAR will be coordinated with the area command. The number and length of such assignments or attachments will be limited to avoid adversely affecting the upward mobility opportunities allowed other ARNGUS and USAR soldiers.

## **Chapter 4**

## **Professional Education, Retention, Separation, and Evaluation**

### **Section I**

### **Professional Education**

#### **4-1. General**

a. Those individuals who are qualified for continuation in the AGR Program require management that provides progressively more responsible duty assignments and maximum use of military schooling. An orderly, well managed program with opportunities for military education, progressively responsible assignments, and timely promotion is essential to attract and retain qualified personnel.

b. Individuals in the program must have opportunities for continuing military education. AGR personnel are eligible and are expected to attend professional development, skill qualification, and refresher courses in residence at Active Army and other service schools as well as Army Correspondence, ARNG, or USARF schools when resident seats are not available. Personnel managers should identify those individuals qualified for schooling and schedule their attendance in consonance with management and school selection policies and this regulation.

c. Except when otherwise directed by CNGB or CAR, AGR personnel will attend resident training in an AGR status.

#### **4-2. Senior service colleges (SSC) and command and staff colleges (CSC)**

a. AGR officers will be selected to attend resident courses by centralized selection boards. Zones of consideration and application procedures will be announced annually. Memoranda of instruction will be reviewed by HQDA (DAPE-MPO) to ensure that they conform with HQDA Selection Board guidance, procedures, and policies.

b. Boards convened to consider candidates for resident SSC courses will also consider applicants for the Army War College Corresponding Studies Program.

c. AGR officers may complete CSC courses through authorized extension (correspondence or USARF school programs) courses.

#### **4-3. Officer service school courses**

a. NGB and OCAR will plan, program, and budget for a sufficient number of service school seats to satisfy AGR Program requirements.

b. AGR commissioned officers will attend branch advanced courses, the Combined Arms and Services Staff School (CAS<sup>3</sup>), and other skill producing/refresher training courses in residence. Exceptions may be made by CNGB and CAR when mission requirements, or other factors make it impractical for an officer to attend resident instruction.

c. AGR warrant officers will attend basic, advanced, and senior courses in residence. Exceptions may be made by CNGB and CAR when mission requirements or other factors make it impractical for an officer to attend resident instruction.

#### **4-4. Noncommissioned Officer Education System (NCOES)**

a. NCOES will be incorporated as an integral part of the AGR enlisted promotion system.

b. NGB and OCAR will plan, program, and budget for a sufficient number of service school seats to satisfy AGR Program requirements.

c. AGR enlisted soldiers will attend the Active Army service school conducted resident NCOES course appropriate for their grade and MOS. Exceptions may be made by CNGB and CAR when mission requirements, or other factors make it impractical to attend resident instruction.

#### **4-5. Army Sergeants Major Academy (USASMA)**

a. NGB and OCAR will plan, program, and budget for AGR soldiers to attend USASMA.

b. CNGB and CAR will convene boards annually to select soldiers to attend USASMA. Selection criteria will be

established by HQDA (ODCS, G-1) and board letters of instruction will be reviewed by ODCSPER to ensure that they conform with HQDA selection board guidelines, procedures, and policies.

#### **4-6. Reserve Component courses**

a. AGR personnel assigned to duties related to recruiting or retention will be required to complete courses programmed and funded by NGB and OCAR. USAR recruiters will attend courses prescribed by USAREC.

b. AGR personnel assigned or attached to units of the Selected Reserve will be required to attend appropriate instruction at the—

(1) National Guard Professional Education Center (PEC), Camp Robinson, Arkansas, for ARNGUS personnel.

(2) Army Reserve Readiness Training Center (ARRTC), Fort McCoy, Wisconsin, for USAR personnel.

c. AGR soldiers assigned or attached to Selected Reserve units as operators or maintenance personnel of new or displaced equipment, will be programmed for training. These soldiers should be scheduled by commanders and personnel managers to attend the appropriate service school course, or other training approved by the U.S. Army Training and Doctrine Command (TRADOC) in conjunction with their selection for assignment.

#### **4-7. Individual Training and Evaluation Program (ITEP)**

*(Rescinded.)*

### **Section II**

### **Retention and Evaluation**

#### **4-8. Assignment/attachment to Active Army units**

*(Rescinded.)*

#### **4-9. Individual account**

*(Rescinded.)*

#### **4-10. Evaluation**

AGR soldiers will be integrated into their organization's officer evaluation report (OER), or noncommissioned officer evaluation report (NCO-ER), rating scheme based on position or duty, and chain of command.

a. Rating schemes will be established and published locally according to AR 623-105 and AR 623-205.

b. Personnel officers and servicing personnel service centers (PSC), or personnel service support teams, are responsible for processing and distributing OER and NCO-ER submitted on AGR soldiers.

c. OERs and NCO-ERs will be filed in official military personnel files (OMPF) per AR 600-8-104 and centrally maintained for AGR soldiers serving on AD under 10 USC.

#### **4-11. Retention and continuation in the program**

The ARNGUS and USAR will have a continuing need to retain fully qualified soldiers in the program. Eligible soldiers should be encouraged to remain in AGR service.

a. Officer continuation boards will be convened at least annually by NGB and OCAR to consider officers in the third year of their initial tour of duty for continuation in the AGR Program. NGB and OCAR will publish instructions covering the conduct of the boards.

b. Enlisted soldiers will be qualitatively considered for retention in the AGR Program.

(1) ARNGUS/ARNG soldiers serving on FTNGD under title 32, United States Code, are subject to the Qualitative Retention Program prescribed by AR 135-205, chapter 4.

(2) USAR soldiers serving on AGR will be screened for continuation under the USAR AGR Qualitative Management Program prescribed by AR 140-111, chapter 10.

c. Other boards designed to select the best qualified soldiers in specific grades for subsequent assignments in a reduced number of continuing assignments or attachments in the same or higher grade may be convened as required under policy promulgated under paragraph 1-6. Such policy may provide that boards convened for promotion or school selection purposes provide recommendations on retention to the appropriate authority.

b. Officers and enlisted soldiers who are not disqualified per table 2-5, and satisfy board considerations required by NGB or OCAR will be continued on AD or FTNGD under paragraph 2-9 if an appropriate AGR duty position assignment or attachment is available. The period of duty will commence immediately on expiration of the current period of AGR duty.

(1) Officers who are not recommended for AGR continuation by a continuation board (a above), enlisted soldiers selected for removal from AGR status by a qualitative board (a.1 above), and officers and enlisted soldiers subject to voluntary or involuntary removal from an AGR status, will be released from AD or FTNGD according to the applicable regulations (see para 5-1).

(2) Procedures for issuing orders for subsequent periods of AD or FTNGD in an AGR status will be established by

policy promulgated by NGB or OCAR per paragraph 1–6. This policy must also provide for the procedures to be followed by personnel managers in the assignment or attachment process.

*c.* AGR soldiers covered by the retention provisions of 10 USC 12646(e), 10 USC 12686, or AR 600–8–24, paragraph 2–25e(2), will be retained on AD or FTNGD until completion of 20 years of service qualifying for retirement under 10 USC 3911 or 3914, unless release is voluntary or approved by the Secretary of the Army.

#### **4–12. Selective retention**

All AGR officer personnel will be released from AD or FTNGD when they have attained 20 years and 1 month of qualifying service for retirement purposes under 10 USC 3911 or 10 USC 1293 unless they have been approved for voluntary retention under AR 600–8–24. NGB and OCAR will establish procedures for selecting officers for retention after completing 20 years of active military service when the needs of the Service dictate. For the purpose of this paragraph, “active military service” will be the sum of any service on AD, ADT, and full-time duty under 32 USC 502–505, for which they were entitled to pay from the United States, including FTNGD under 32 USC 502(f) (2) in the AGR Program.

*a.* AGR officers and warrant officers may request retention on AD or FTNGD in the AGR Program after they have completed 20 years of military service qualifying for retirement under 10 USC 3911. Requests will be submitted when the soldier completes 19 years of such service. The requests will be sent through command channels to—

(1) ATTN: NGB–ARP–F, NATIONAL GUARD BUREAU, 111 SOUTH GEORGE MASON DRIVE, ARLINGTON VA 22204–1382, for all ARNGUS personnel.

(2) Office, Chief Army Reserve, ATTN: DAAR–SO, Washington, DC 20310–2405 for all USAR personnel.

*b.* Requests for continuation on AGR status beyond 22 years active service which are favorably considered by NGB and OCAR as appropriate, will be forwarded through ODCS, G-1 (DAPE–MPE) to the Secretary of the Army for final determination.

*c.* Officers and warrant officers who are retained under *b* above will be released under AR 600–8–24 (personnel serving under 10 USC) or NGR 600–5 (personnel serving under 32 USC). This is applicable at the end of the period for which retained unless further retained in a separate action under *b* above or sooner released or separated under applicable laws or regulations. Officers will not be retained beyond their established mandatory removal date for active status.

*d.* Enlisted AGR soldiers will be retained under the provisions promulgated by the authority listed in paragraph 1–6*d* (for ARNG/ARNGUS) or in paragraph 1–6*e* (for USAR).

#### **4–13. Enlisted soldiers appointed as commissioned or warrant officers**

Enlisted soldiers in the program who are appointed as commissioned or warrant officers may be continued on AGR duty in the AGR Program. This is provided that a position commensurate with their grade and skill is available. These soldiers are not required to be released from the program and reapply for reentry, provided an AGR position is currently vacant or projected. Initial commissioned/warrant officer branch/specialty training will be accomplished per paragraph 4–1. However, participation as an officer–trainee while serving on duty in an AGR status under title 10, USC, is not authorized.

## **Chapter 5 Separation**

### **5–1. Separation policy**

*a.* Separation from the AGR Program, as prescribed by this regulation, is an all inclusive term which is applied to personnel actions resulting in REFRAD, discharge, retirement, drop from the rolls (DFR), release from military control, death, or transfer to the Individual Ready Reserve.

*b.* All separations, voluntary or involuntary, from the program will be governed—

(1) By AR 135–175 and AR 135–178 for officers and enlisted soldiers serving under title 32, USC being separated from military status, and by directives published by CNGB for soldiers serving on FTNGD under title 32, USC, who are being released from FTNGD in the AGR Program, but remaining in an active military status.

(2) By the policy and procedures prescribed by AR 600–8–24 and AR 635–200 for personnel serving under 10 USC (ARNGUS and USAR). AR 135–175 and AR 135–178 do not apply to the soldiers serving on AD under 10 USC 12301(d).

*c.* ARNGUS AGR personnel will be reported to the appropriate State Adjutant General on REFRAD from AGR status.

### **5-2. Retirement service**

Service in an AGR status (either AD or FTNGD) is creditable as qualifying service for both active service (10 USC 1293, 3911, or 3914) and non-regular service retirement (10 USC 12731).

## **Chapter 6**

### **Miscellaneous Provisions**

#### **6-1. Presidential call to AD or mobilization**

*a.* AGR personnel are Selected Reserve soldiers and as such may be involuntarily ordered to AD under a Presidential call (10 USC 12304), or a partial (10 USC 12302) or full mobilization (10 USC 12301(a)).

*b.* AGR personnel assigned or attached to ARNGUS and USAR units will be called to AD or mobilized with their unit (para 3-2).

#### **6-2. Awards and decorations**

Policy governing awards and decorations is prescribed by AR 670-1 and AR 600-8-22.

#### **6-3. Active Transition/Conversion—Army Reserve (ATCAR) Program**

*(Rescinded.)*

## **Appendix A References**

### **Section I Required Publications**

#### **AR 27–10**

Military Justice. (Cited in para 2–10.)

#### **AR 40–501**

Standards of Medical Fitness. (Cited in tables 2–1 and 2–4.)

#### **AR 135–2**

Full-time Support Program. (Cited in para 1–6.)

#### **AR 135–100**

Appointment of Commissioned and Warrant Officers of the Army. (Cited in table 2–3.)

#### **AR 135–155**

Promotion of Commissioned Officers and Warrant Officers Other than General Officers. (Cited in tables 2–1 and 2–4.)

#### **AR 135–175**

Separation of Officers. (Cited in para 5–1.)

#### **AR 135–178**

Separation of Enlisted Personnel. (Cited in para 5–1.)

#### **AR 135–205**

Enlisted Personnel Management. (Cited in para 4–11.)

#### **AR 140–10**

Assignments, Attachments, Details, and Transfers. (Cited in tables 2–1, 2–4, and 2–6.)

#### **AR 140–30**

Active Duty in Support of the United States Army Reserve (USAR) and Active Guard Reserve (AGR) Management Program. (Cited in para 2–6 and tables 2–1 and 2–4.)

#### **AR 140–111**

U.S. Army Reserve Reenlistment Program. (Cited in para 4–11 and tables 2–1, 2–2, 2–3, 2–4, 2–5, and 2–6.)

#### **AR 310–10**

Military Orders. (Cited in para 1–6.)

#### **AR 600–8–2**

Suspension of Favorable Personnel Actions. (Cited in tables 2–3 and 2–6.)

#### **AR 600–8–22**

Military Awards. (Cited in para 6–2.)

#### **AR 600–8–24**

Officer Transfers and Discharges Personnel. (Cited in paras 4–11, 4–12, and 5–1.)

#### **AR 600–8–104**

Military Personnel Information Management/Records. (Cited in para 4–10.)

#### **AR 600–9**

The Army Weight Control Program. (Cited in tables 2–1 and 2–4.)

**AR 600–110**

Identification, Surveillance and Administration of Personnel Infected with Human Immunodeficiency Virus (HIV). (Cited in table 2–1.)

**AR 614–30**

Overseas Service. (Cited in para 3–2.)

**AR 623–105**

Officer Evaluation Reporting System. (Cited in tables 2–3 and 2–6, and para 4–10.)

**AR 623–205**

Enlisted Evaluation Reporting System. (Cited in para 4–10.)

**AR 635–200**

Enlisted Personnel. (Cited in para 5–1.)

**AR 670–1**

Wear and Appearance of Army Uniforms and Insignia. (Cited in para 6–2.)

**NGR 600–5**

Support Personnel Management. (Cited in tables 2–1 and 2–4, and paras 2–6 and 4–12.)

**NGR 600–6**

Management of the Full-Time Recruiting Force (FTRF) for the Army National Guard. (Cited in para 4–12.)

**NGR 600–10**

Army National Guard Tour Program. (Cited in para 2–6.)

**NGR 600–100**

Commissioned Officers—Federal Recognition and Related Personnel Activities. (Cited in tables 2–1 and 2–4.)

**NGR 600–101**

Warrant Officers—Federal Recognition and Related Personnel Actions. (Cited in tables 2–1, 2–4, and 2–6.)

**NGR 600–200**

Enlisted Personnel Management. (Cited in tables 2–1, 2–2, 2–3, 2–4, 2–5, and 2–6.)

**Section II****Related Publications**

A related publication is merely a source of additional information. The user does not have to read it to understand this publication.

**AR 350–17**

Noncommissioned Officer Development Program

**AR 351–1**

Individual Military Education and Training

**AR 600–200**

Enlisted Personnel Management System

**AR 611–201**

Enlisted Career Management Fields and Military Occupational Specialties

**Section III****Prescribed Forms**

This section contains no entries.

## **Section IV**

### **Referenced Forms**

This section contains no entries.

## **Appendix B**

### **Statutory Authority**

The following list contains certain sections of law that govern Reserve of the Army personnel ordered to, or serving on, active military service under the Active Guard Reserve Program. This list does not contain all provisions of law that may be relevant and is intended only to provide an overall background for appropriate research.

#### **B–1. Sections of Title 10, United States Code**

##### **972**

Renders enlisted members liable to make up “lost time”.

##### **1174(c)**

Governs separation pay for certain members involuntarily separated from active duty.

##### **1293**

Authorizes warrant officer retirement after 20 years of qualifying active Federal service.

##### **3911**

Authorizes retirement of commissioned officers after 20 years of qualifying service, at least 10 years of which were as a commissioned officer. (Lesser requirements for years of service and commissioned service apply during drawdown of military forces through FY 1999).

##### **3914**

Authorizes retirement of enlisted personnel after 20 years of qualifying service.

##### **10211**

As prescribed by the Secretary of the Army, provides for ARNGUS or USAR officers to be on active duty at the seat of government and headquarters responsible for Reserve affairs.

##### **10302**

Basis for the Army Reserve Forces Policy Committee. Also the authority for officers of the Reserve Components of the Army to serve as additional members of the Army General Staff.

##### **12011**

Establishes limitations on the numbers of Reserve field grade officers serving on active duty or FTNGD under sections 10211, 10302, 12402, or serving in an AGR status.

##### **12012**

Establishes limitations on pay grades E8 and E9 on active duty (other than for training), or FTNGD, serving in an AGR status.

##### **12301(d)**

Provides that an authority designated by the Secretary of the Army may order a member of a Reserve Component of the Army to active duty, or retain the member on active duty, with the member’s consent. ARNGUS personnel require the consent of the governor.

##### **12302**

Partial mobilization authority of Ready Reserve (1 mill) up to 24 months.

##### **12304**

Authorizes the President to activate 200,000 reservists for 90 days to augment the active forces for an operational mission; war or National emergency is not required.

**12310(a)**

Provides that a Reserve ordered to active duty under 10 USC 12301(d) in connection with organizing, administering, recruiting, instructing, or training the Reserve Components shall be ordered in his or her Reserve grade.

**12313(a)**

Provides Secretarial authority for release of a Reserve member from active duty.

**12402**

Authorizes officers of the Army National Guard of the United States to be ordered to active duty to serve in the National Guard Bureau.

**12686**

Provides limitations on the separation of members of the Reserve Components who are within 2 years of becoming eligible for retirement pay.

**12731**

Authorizes Reserve retired pay at age 60 for eligible personnel.

**B–2. Sections of Title 32, United States Code****502(f)**

Provides for members of ARNGUS to be ordered to full time NG duty.



## **Glossary**

### **Section I Abbreviations**

#### **AANT**

additional assembly for nuclear training

#### **AAPART**

Aviator Annual Proficiency and Readiness Test

#### **AAUTA**

additional airborne unit training assembly

#### **ABA**

American Bar Association

#### **ABCMR**

Army Board for Correction of Military Records

#### **ACH**

Army community hospital

#### **ACB**

Army Classification Battery

#### **ACIP**

aviation career incentive pay

#### **ACOA(F&A)**

Assistant Comptroller of the Army for Finance and Accounting

#### **ACS**

Army community service

#### **ACT**

American College Test

#### **AD**

active duty

#### **ADA**

air defense artillery, additional drill assembly

#### **ADAPCP**

Alcohol and Drug Abuse Prevention and Control Program

#### **ADL**

active duty list

#### **ADRB**

Army Discharge Review Board

#### **ADSW**

active duty for special work

#### **ADT**

active duty for training

#### **AEC**

Army extension courses

**AER**

academic evaluation report

**AFA**

Army Flight Activity

**AFQT**

Armed Forces Qualification Test

**AFS**

Active Federal service

**AFTP**

additional flight training periods

**AG**

Adjutant General

**AGR**

Active Guard Reserve

**AHS**

Academy of Health Sciences

**AIDS**

acquired immunity deficiency syndrome

**AIM**

Airman's Information Manual

**AIMA**

aviation individual mobilization augmentee

**AIT**

advanced individual training

**ALEDC**

Associate Logistics Executive Development Course

**ALO**

authorized level of equipment

**ALSE**

aviation life support equipment

**AMC**

Army Medical Center

**AMEDD**

Army Medical Department

**AMEDD/ECP**

Army Medical Department/Early Commissioning Program

**AMOS**

additional military occupational specialty

**AMSA**

Area Maintenance Support Activity

**AMSC**

Army Medical Specialist Corps

**AMTP**

Aviation Mobilization Training Program

**ANC**

Army Nurse Corps

**ANCOC**

Advanced Noncommissioned Officers Course

**AOC**

area of concentration

**APART**

annual proficiency and readiness test

**APCEC**

Army Precommissioning Extension Course

**APFT**

Army Physical Fitness Test

**APL**

Army promotion list

**APO**

Army post office

**AR**

armor

**ARCOM**

Army Reserve Command

**ARFPC**

Army Reserve Forces Policy Committee

**ARG**

Aviation Readiness Group

**ARM**

Army Reserve Marksman

**ARMS**

Aviation Resource Management Survey

**ARMR**

Army Readiness and Mobilization Region

**ARNG**

Army National Guard

**ARNGUS**

Army National Guard of the United States

**ARPERCEN**

U.S. Army Reserve Personnel Center

**ARRTC**

U.S. Army Reserve Readiness Training Center

**ARSTAF**

Army Staff

**Art**

Article

**ARTEP**

Army Training and Evaluation Program

**ASA**

Assistant Secretary of the Army

**ASA (M&RA)**

Assistant Secretary of the Army for Manpower and Reserve Affairs

**ASF**

aviation support facility

**ASI**

additional skill identifier

**ASMRO**

Armed Services Medical Regulatory Office

**ASVAB**

Armed Services Vocational Aptitude Battery

**AT**

annual training

**ATA**

additional training assemblies

**ATC**

air traffic control

**ATCAR**

Active Transition/Conversion Army Reserve (ATCAR) Program

**ATM**

aircrew training manual

**ATP**

Aircrew Training Program, alternate training phase

**ATPU**

aviation troop program units

**ATM**

aviation training manual

**ATTN**

attention

**AUG**

augmentation

**AUS**

Army of the United States

**AUSA**

Association of the United States Army

**AUVS**

automated unit vacancy system

**AVIM**

aviation intermediate maintenance

**AVUM**

aviation unit maintenance

**AWOL**

absent without leave

**BAMC**

Brooke Army Medical Center

**BAQ**

basic allowance for quarters

**BASD**

basic active service date

**bde**

brigade

**BFITC**

Battle Focused Instructor Training Course

**BG**

brigadier general

**BI**

background investigation

**BNCOC**

Basic Noncommissioned Officers Course

**BOAC**

Branch Officer Advanced Course

**BP**

basic pay

**BPED**

basic pay entry date

**br**

branch

**BT**

basic training

**CA**

Civil Affairs

**CAC**

casualty area commander

**CAR**

Chief, Army Reserve

**CART**

Centralized aviation readiness training

**CAS<sup>3</sup>**

Combined Arms and Services Staff School

**CC**

Cadet Command

**CCF**

Central Personnel Security Clearance Facility

**CCSP**

Commissioning of Completion Students Program

**CDAP**

career development aviator program

**Cdr**

commander

**CDT**

cadet

**CE**

Corps of Engineers

**CEWI**

combat electronics warfare intelligence

**CG**

commanding general

**CGSOC**

Command and General Staff Officers Course

**CH**

Chaplain

**CHAMPUS**

Civilian Health and Medical Program of the Uniformed Services

**CHAMPVA**

Civilian Health and Medical Program of the VA

**CINC**

commander-in-chief

**CID**

Criminal Investigation Division

**CINCUSAREUR**

Commander in Chief, U.S. Army, Europe and Seventh Army

**CL**

Clerical Aptitude Area

**CLP**

Consolidated Loan Program

**CMF**

career management field

**CMIF**

career management information file

**CNGB**

Chief, National Guard Bureau

**CO**

combat operations, commanding officer

**COE**

Chief of Engineers

**COL**

colonel

**con**

control

**CONUS**

continental United States

**CONUSA**

the numbered armies in the continental United States

**CPL**

corporal

**CPMOS**

Career progression military occupational speciality

**CPT**

captain

**CRCGSC**

Chaplain Reserve Component General Staff Course

**CRNA**

Certified Registered Nurse Anesthetist

**CSA**

Chief of Staff, Army

**CSC**

Command and Staff College

**CSM**

command sergeant major

**CVSP**

cardiovascular screening program

**CWO**

chief warrant officer

**DA**

Department of the Army

**DAMPL**

Department of the Army Master Priority List

**DC**

Dental Corps

**DCSPA**

deputy chief of staff for personnel and administration

**DCS, G-1**

Deputy Chief of Staff, G-1

**DCS, G-3**

Deputy Chief of Staff, G-3

**DD/EFT**

direct deposit/electronic fund transfer

**DEERS**

Defense Enrollment Eligibility Reporting

**DENTAC**

U.S. Army Dental Activity

**DEP**

Delayed Entry Program

**DEROS**

date eligible for return from overseas

**DFAS**

Defense Finance and Accounting Service

**DFR**

dropped from the rolls

**DIC**

Dependency and Indemnity Compensation

**DIMA**

drilling individual mobilization augmentee, Drilling Individual Augmentation Program

**DLPE**

date of last physical examination

**DMOS**

duty military occupational specialty

**DNACI**

DOD National Agency Check Plus Written Inquiries

**DOB**

date of birth



**DOD**

Department of Defense

**DODPM**

Department of Defense Military Pay and Allowances Entitlements Manual

**DOR**

date of rank

**DROS**

date returned from overseas

**DS**

drill sergeant/direct support

**DSM**

Diagnostic and Statistical Manual of Mental Disorders

**DSN**

Defense Switched Network

**ECG**

Electrocardiogram

**ECP**

Early Commissioning Program

**EIC**

excellence-in-competition

**EL**

electronics aptitude area

**ENTNAC**

Entrance National Agency Check

**EOM**

end of month

**EPTS**

existed prior to entry service

**ET**

equivalent training

**ETS**

expiration term of service

**FA**

field artillery

**FAA**

Federal Aviation Administration

**FAO**

finance and accounting office

**FEB**

flight evaluation board

**FEMA**

Federal Emergency Management Agency

**FHP**

Flying Hour Program

**FICA**

Federal Insurance Contribution Act

**FISL**

Federal Insured Student Loan

**FLIP**

flight information publications

**FOA**

field operating agency

**FORSCOM**

United States Forces Command

**FTNGD**

Full-time National Guard duty

**FTTD**

full-time training duty

**FTUS**

full-time unit support

**FW**

fixed wing

**FY**

fiscal year

**FYME**

Army First-Year Graduate Education Program

**G1**

Assistant Chief of Staff, G1 (Personnel)

**G2**

Assistant Chief of Staff, G2 (Intelligence)

**G3**

Assistant Chief of Staff, G3 (Operations and Plans)

**G4**

Assistant Chief of Staff, G4 (Logistics)

**GCMCA**

general court-martial convening authority

**GED**

general education development

**GM**

general-mechanics

**GO**

general officer

**GOCOM**

United States Army Reserve General Officer Command

**Gp**

Group

**GPO**

U.S. Government Printing Office

**GS**

general staff, or general support

**GSL**

Guaranteed Student Loan

**GT**

general technical aptitude area

**HDL**

High Density Lipoprotein

**HHB**

headquarters and headquarters battery

**HHC**

headquarters and headquarters company

**HHD**

headquarters and headquarters detachment

**HIV**

human immunodeficiency virus

**HPLR**

Health Professionals Loan Repayment

**HPSP**

U.S. Army Health Professions Scholarship Program

**HQDA**

Headquarters, Department of the Army

**HREC**

health record

**HSA**

health service area

**HSC**

U.S. Army Health Services Command

**HSG**

high school graduate

**HSDG**

high school diploma graduate

**HSR**

health services region

**IADT**

initial active duty for training

**IAFT**

individual aircrew flight training

**IATF**

individual aircrew training folders

**IDT**

inactive duty training

**IET**

initial entry training

**ILD**

in line of duty

**IMA**

individual mobilization augmentee, Individual Mobilization Augmentation

**IMFL**

Intensive Management Force List

**inf**

infantry

**ING**

Inactive Army National Guard

**IRR**

Individual Ready Reserve

**ISN**

input station number

**ISR**

In-service recruiter, Individual Soldier Report

**ITC**

Instructor Training Course

**JAG**

judge advocate general

**JAGC**

Judge Advocate General's Corps

**JD**

juris doctor

**JFTR**

Joint Federal Travel Regulations

**JTR**

Joint Travel Regulations

**JUMPS**

Joint Uniform Military Pay System

**JUMPS-RC**

Joint Uniform Military Pay System-Reserve Components

**LD**

line of duty

**LEDC**

Logistics Executive Development Course

**LLB**

Bachelor of Laws

**LTC**

lieutenant colonel

**M&RA**

Manpower and Reserve Affairs

**MAC**

Military Airlift Command

**MACOM**

major Army command

**MAJ**

major

**MARC**

manpower requirements criteria

**MC**

Medical Corps

**MCM**

Manual for Courts-Martial

**MDW**

United States Army Military District of Washington

**MEB**

Medical Evaluation Board

**MEDCEN**

U.S. Army Medical Center

**MEDDAC**

U.S. Army medical department activity

**MEDEVAC**

medical evaluation

**MEDDETS**

Army medical detachments

**MEPCOM**

Military Entrance Processing Command

**MEPS**

Military entrance processing stations

**MG**

major general

**MI**

Military Intelligence, middle initial

**mil**

military

**MJC**

military junior college

**MM**

motor mechanics

**MOBTDA**

mobilization table of distribution and allowances

**MOI**

memorandum of instruction

**MOS**

military occupational specialty

**MOSC**

military occupational specialty code

**MOU**

memorandum of understanding

**MP**

military police

**MPA**

Military Personnel-Army

**MPC**

military personnel code

**MPRJ**

Military Personnel Records Jacket, U.S. Army

**MPV**

military pay voucher

**MRD**

mandatory removal date

**MSC**

Medical Service Corps

**MSG**

master sergeant

**MSO**

military service obligation

**MTDA**

modification table of distribution and allowances

**MTF**

medical treatment facility

**MTOE**

modification table of organization and equipment

**MUSARC**

Major United States Army Reserve Command

**MUTA**

Multiple Unit Training Assembly

**NA**

not applicable

**NAC**

National Agency Check

**NBPRP**

National Board for the Promotion of Rifle Practice

**NCO**

noncommissioned officer

**NCO-ER**

Noncommissioned officer evaluation report

**NCOES**

Noncommissioned Officer Education System

**NDSL**

National Direct Student Loan

**NGB**

National Guard Bureau

**NGPA**

National Guard Personnel, Army

**NGPEC**

National Guard Professional Education Center

**NGR**

National Guard regulation

**NLOD**

not in line of duty

**No.**

number

**NOAA**

National Oceanic and Atmospheric Administration

**NOK**

next of kin

**NPS**

nonprior service, no prior service

**NRA**

National Rifle Association

**OADO**

office active duty obligor

**OBC**

officer basic course

**OC**

outpatient clinic

**OCAR**

Office of the Chief, Army Reserve

**OCOA**

Office of the Comptroller of the Army

**OCONUS**

outside continental United States

**OCRC**

Officer Candidate Reserve Component Course

**OCS**

Officer Candidate School

**OCSA**

Office of the Chief of Staff, U.S. Army

**ODC, G-3**

Office of the Deputy Chief of Staff, G-3

**ODC, G-1**

Office of the Duty Chief of Staff, G-1

**OER**

officer evaluation report

**OJT**

on-the-job-training

**OLB**

officer leadership board

**OLBI**

officer leadership board interview

**OMAR**

operations and maintenance, Army Reserve

**OMB**

Office of Management and Budget

**OML**

order of merit list



**OMPF**

official military personnel file

**OPMS-USAR**

Officer Personnel Management System-U.S. Army Reserve

**OPS**

operations

**OSB**

Officer Selection Battery

**OSD**

Office of the Secretary of Defense

**OSGLI**

Office of Servicemen's Group Life Insurance

**OSUT**

one station unit training

**OTJAG**

Office of the Judge Advocate General

**OTSG**

Office of the Surgeon General

**PA**

physician assistant

**PAD**

patient administration division

**PCS**

permanent change of station

**PE**

physical examination

**PEB**

Physical Evaluation Board

**PEBD**

pay entry basic date

**PEBLO**

physical evaluation board liaison officer

**PED**

promotion eligibility date

**PERSCOM**

U.S. Total Army Personnel Command

**PFC**

private first class

**PFR**

personal financial record

**PHS**

Public Health Service

**PL**

public law

**PLDC**

Primary Leadership Development Course

**PMNCO**

personnel management noncommissioned officer

**PMO**

personnel management officer

**PMOS**

primary military occupational specialty

**PMOSC**

primary military occupational specialty code

**PMS**

professor of military science

**POV**

privately owned vehicle

**PP**

proficiency pay

**PS**

prior service

**PSG**

platoon sergeant

**PTCA**

percutaneous transluminal coronary angioplasty

**PV1&2**

Private E-1 & E-2

**PW**

prisoner of war

**PZ**

primary zone

**QMC**

Quartermaster Corps

**QRP**

Qualitative Retention Program

**R&D**

research and development

**RA**

Regular Army

**RC**

Reserve components

**RC-SBP**

Reserve Component-Survivor Benefit Plan

**RCC**

Reserve Component Category

**RCCPDS**

Reserve Components Common Personnel Data System

**RCMPF**

Reserve Component Master Pay File

**RCRPL**

Reserve Components Resource Priority List

**RCS**

requirements control symbol

**RCS-CSRES**

reports control symbol; control symbol Army Reserve

**RCTB**

Reserve Components Troop Basis

**RCTI**

Reserve Component Training Institute

**RCTMF**

Reserve Component Tax Master File

**RCUMF**

Reserve Component Unit Master File

**reasg**

reassign

**RE-code**

reenlistment eligibility code

**reenl**

reenlist

**REFRAD**

release from active duty

**regt**

regiment

**reinf**

reinforcement

**RFD**

Reserve forces duty

**RMA**

readiness management assembly

**ROA**

Reserve Officers Association

**ROTC**

Reserve Officers' Training Corps

**ROTC/SMP**

Reserve Officers' Training Corps/Simultaneous Membership Program

**RPA**

Reserve Personnel Army

**RPMF**

Reserve Personnel Master File

**RRC**

United States Army Region Recruiting Command

**RST**

rescheduled training

**RSUTA**

regularly scheduled unit training assembly

**RT**

readiness training, refresher training, reinforcement training

**RTU**

Reinforcement Training Unit

**RY**

retirement year

**RYE**

retirement year ending

**S2**

intelligence officer (U.S. Army)

**S3**

operations and training officer (U.S. Army)

**S4**

supply officer (U.S. Army)

**SA**

Secretary of the Army

**SADT**

special active duty for training

**SAP**

supervisory aircraft pilot

**SBI**

Special Background Investigation

**SBP**

Survivor Benefit Plan

**SC**

surveillance-communications

**SDAP**

special duty assignment pay

**SECDEF**

Secretary of Defense

**SF**

standard form

**SFC**

sergeant first class

**SFTS**

synthetic flight training systems

**SGLI**

Servicemen's Group Life Insurance

**SGM**

sergeant major

**SGT**

sergeant

**SIDPERS**

Standard Installation/Division Personnel System

**SIDPERS-USAR**

Standard Installation/Division Personnel System United States Army Reserve

**SLRP**

Student Loan Repayment Program

**SMOS**

secondary military occupational specialty

**SMP**

simultaneous membership program

**SMSO/LNCO**

State Military Support Office/Liaison NCO

**SOF**

special operations forces

**SOJT**

supervised on-the-job training

**SOS**

statement(s) of service

**SOUTHCOM**

United States Army Southern Command

**SPC**

specialist

**SPCMCA**

special court-martial convening authority

**SPD**

separation program designator

**SQI**

special qualifications identifiers

**SQT**

skill qualification test

**SRC**

Standard requirement code

**SRIP**

Selected Reserve Incentive Program

**SS**

staff specialist

**SSC**

Senior Service College

**SSG**

staff sergeant

**SSI**

specialty skill identifier

**SSN**

social security number

**SSS**

Selective Service System

**ST**

skilled technical service

**STA**

split training assembly

**Stat**

statute

**STRAP**

Special Training Assistance Program

**svc**

service

**SZ**

secondary zone

**TAADS**

The Army Authorization Documents System

**TAG**

The Adjutant General

**TDA**

table of distribution and allowances

**TDPFO**

temporary duty pending further orders

**TDRL**

temporary disability retired list

**TDY**

temporary duty

**temp**

temporary

**TIMIG**

Time in grade

**TIS**

time in service

**TJAG**

The Judge Advocate General

**TO**

transportation officer

**TOE**

table of organization and equipment

**TPC**

training pay category

**TPU**

troop program unit

**TR**

transportation request

**TRADOC**

United States Army Training and Doctrine Command

**TRC**

Training Retirement Category

**TSG**

The Surgeon General

**TTAD**

temporary tour of active duty

**UCMJ**

Uniform Code of Military Justice

**UIC**

unit identification code

**USACE**

United States Army Corps of Engineers

**USACGSC**

United States Army Command and General Staff College

**USAREC**

United States Army Enlisted Records and Evaluation Center

**USAHPSA**

United States Army Health Professional Support Agency

**USAHSC**

United States Army Health Services Command

**USAIRR**

United States Army Investigative Records Repository

**USAIS**

United States Army Infantry School

**USAPDA**

United States Army Physical Disability Agency

**USAR**

United States Army Reserve

**USARAE**

United States Army Reserve Affairs, Europe

**USAR-AGR**

United States Army Reserve Active Guard Reserve

**USARB**

United States Army recruiting battalion

**USARC**

United States Army Reserve Command

**USAREC**

United States Army Recruiting Command

**USAREUR**

United States Army, Europe

**USARF**

United States Army Reserve Forces

**USAROTCC**

United States Army Reserve Officer Training Corps Cadet Command

**USARPAC**

United States Army Pacific Command

**USASMA**

United States Army Sergeants Major Academy

**USASOC**

United States Army Special Operations Command

**USASSC**

United States Army Soldier Support Center



**USC**

United States Code

**USCG**

U.S. Coast Guard

**USESSA**

United States Environmental Science Services Administration

**USF**

uniformed services facility

**USMA**

United States Military Academy

**USMAPS**

United States Military Academy Preparatory School

**USMEPC**

United States Military Enlistment Processing Center

**USPFO**

United States property and fiscal officer

**USPHS**

United States Public Health Service

**UTA**

unit training assemblies

**VA**

Veterans' Affairs

**VC**

Veterinary Corps

**vol**

voluntary

**WO**

warrant officer

**WOCS/WOCS-RC**

Warrant Officer Candidate School (Reserve Components)

**WOTS**

Warrant Officer Training System

**YTP**

yearly training program

**1SG**

first sergeant

**1LT**

first lieutenant

**2LT**

second lieutenant

## **Section II**

### **Terms**

(The following terms have been tailored to fit specific regulations as indicated and as such may not be completely applicable to other regulations. AR 310–25 is the official Dictionary of Army Terms.)

#### **Active Army**

*a.* The Active Army consists of (1) Regular Army soldiers on active duty; (2) Army National Guard of the United States and Army Reserve soldiers on active duty except as excluded below; (3) Army National Guard soldiers in the service of the United States pursuant to a call; and (4) all persons appointed, enlisted, or inducted into the Army without component.

*b.* Excluded are soldiers serving on (1) active duty for training (ADT); (2) Active Guard Reserve (AGR) status; (3) active duty for special work (ADSW); (4) temporary tours of active duty (TTAD) for 180 days or less; and (5) active duty pursuant to the call of the President (10 USC 673b).

#### **Active duty**

Full-time duty in the active military service of the United States. As used in this regulation, the term is applied to all Army National Guard of the United States and U.S. Army Reserve soldiers ordered to duty under Title 10, U.S. Code, other than for training. It does not include AGR personnel in a full-time National Guard duty status under Title 32, U.S. Code. (AR 135–18.)

#### **Active duty list (ADL)**

An order of seniority list (required by 10 USC 620) of commissioned officers on active duty in the U.S. Army other than those listed below (10 USC 641).

- a.* Reserve officers.
  - (1) On active duty for training.
  - (2) On active duty under 10 USC 175, 265, 3015, 3019, 3033, 3496, or 32 USC 708.
  - (3) On active duty under 10 USC 672(d) or 32 USC 502 or 503 in connection with organizing, administering, recruiting, instructing, or training the Reserve Components.
  - (4) On active duty to pursue special work.
  - (5) Ordered to active duty under 10 USC 673 b, or
  - (6) On active duty under 50 USC App 460(b)2 for the administration of the Selective Service System.
- b.* The Director of Admission, Dean, and permanent professors at the United States Military Academy. The Registrar, Dean, and permanent professors at the United States Air Force Academy.
- c.* Warrant officers
- d.* Retired officers on active duty.
- e.* Students at the Uniformed Services University of the Health Sciences. (AR 135–155)

#### **Active duty credit**

Soldiers who are credited with completing 2, 3 or 4 years of active duty when they serve to within 90 days of the 2–, 3– or 4-year periods. (AR 140–10)

#### **Active Guard Reserve (AGR)**

Army National Guard of the United States (ARNGUS) and U.S. Army Reserve (USAR) personnel serving on active duty (AD) under Title 10, U.S. Code, section 672(d) and Army National Guard (ARNG) personnel serving on full-time National Guard duty (FTNGD) under Title 32, U.S. Code, section 502(f). These personnel are on FTNGD or AD (other than for training or AD in the Active Army) for 180 days or more for the purpose of organizing, administering, recruiting, instructing, or training the Reserve components and are paid from National Guard Personnel, Army or Reserve Personnel, Army or Reserve Personnel Army appropriations. Exceptions are personnel ordered to AD as

- a.* General officers
- b.* United States Property and Fiscal Officers under 32 USC 708.
- c.* Members assigned or detailed to the Selective Service System serving under the Military Selective Service Act, (50 USC App 460(b)(2)).
- d.* Members of the Reserve Forces Policy Board serving under 10 USC 175.
- e.* Members of Reserve components on active duty to pursue special work (10 USC 115(b)(1)(B)(vi) and 10 USC 641(I)(D)).

#### **Active status**

The status of an Army National Guard of the United States or U.S. Army Reserve commissioned officer, other than a

commissioned warrant officer, who is not in the inactive Army National Guard, in the Standby Reserve (Inactive List), or in the Retired Reserve.

### **Active service**

Service on active duty or full time National Guard duty. (AR 135–18.)

### **Administrative board procedure**

An administrative separation action wherein the respondent will have a right to a hearing before a board of commissioned, warrant, or noncommissioned officers. It is initiated in the same manner as the Notification Procedure. (AR 135–178)

### **Administrative separation**

Discharge or release from expiration of enlistment or required period of service, or before, as prescribed by the Department of the Army (DA) or by law. If one of the basis for separation includes a continuous unauthorized absence of 180 days or more, the consulting counsel will advise the soldier that a discharge under other than honorable conditions is a conditional bar to benefits administered by the Veterans Administration, notwithstanding any action by a Discharge Review Board. Separation by sentence of a general or special court-martial is not an administrative separation. (AR 135–178)

### **Administrative separation board**

A board of officers, or officers and NCO's, appointed to make findings and to recommend retention in or separation from the service. The board states the reason and recommends the type of separation or discharge certificate to be furnished. (AR 135–178)

### **Applicant**

*a.* A person who applies voluntarily for reenlistment in the USAR and is found eligible. A participant in the USAR AGR Program is considered an applicant on signing a completed DA Form 3340. (AR 140–111)

*b.* A member of the RA, ARNG, ARNGUS, or USAR who applies voluntarily for order to active duty or full-time National Guard duty in the Active Guard Reserve Program. (AR 135–18.)

### **Appointed counsel for consultation**

Can be defined as either *a* or *b*.

*a.* A qualified counsel who is a commissioned officer of the Judge Advocate General's Corps who is appointed to consult with and advise, at the outset of any initiated involuntary separation proceedings, an individual being processed for separation under chapter 2, section II. This officer will advise the individual concerning the basis for his or her contemplated separation and its effect, the rights available to him or her, and the effect of any action taken in waiving such rights. The consulting counsel may advise the individual regarding the merits of the contemplated separation action when, in his or her professional judgement, such advice is appropriate. The consulting counsel should, however, inform the individual that he or she cannot represent him or her before a board of officers unless he or she is also appointed as counsel for representation. Communications between the individual and consulting counsel regarding the merits of the separation action are privileged communications between the attorney and client. (AR 135–175)

*b.* A qualified counsel who is a commissioned officer of the Judge Advocate General's Corps who is appointed to consult with and advise, at the outset of any initiated involuntary separation proceedings, and individual being processed for separation under this regulation. Nonlawyer counsel may be appointed when the soldier's place of assignment is more than 250 miles from sufficient judge advocate resources. When a nonlawyer counsel is appointed, appropriated authority will certify in a permanent record that a lawyer with these qualifications is not available and state the qualifications of the substituted nonlawyer counsel, who must be a commissioned officer in the grade of first lieutenant or higher. Such counseling may be accomplished face-to-face, by mail, or by telephone, as appropriate. This officer will advise the individual concerning the basis of the contemplated separation and its effect, the rights available to the soldier, and the effect of any action taken by the soldier in waiving such rights. The soldier will also be advised that the enlistment may be voided if he or she is being considered for separation for fraudulent entry (desertion from another military service). Consulting counsel may also advise the soldier regarding the merits of the contemplated separation when counsel believes such advice is proper. The soldier should be informed that the counsel cannot represent the soldier before an administrative board unless appointed as counsel for representation. Consulting counsel will advise the soldier that if he or she receives a discharge certificate which is less than an honorable discharge certificate, there is no automatic upgrading nor review by any Government agency. Upgrading is considered only on application to the Army Board for Correction of Military Records of the Army Discharge Review Board. Consideration by either of these boards does not guarantee upgrading of a discharge certificate that is less than an honorable discharge certificate. Communications between the soldier and consulting counsel regarding the merits of the separation action are privileged communications between the attorney and his or her client. If one of the basis for separation includes a continuous unauthorized absence of 180 days or more, the counsel

will inform the soldier that a discharge under other than honorable conditions is a conditional bar to benefits administered by the Veterans Administration, notwithstanding any action by a Discharge Review Board. (AR 135–178)

### **Appointed counsel for representation**

Can be defined as either *a* or *b*.

*a.* A counsel appointed to represent an individual who is being processed for separation during the course of any hearing before a board of officers. This counsel will possess the qualifications in (1) or (2) below, as applicable. The appointed counsel for representation and the appointed counsel for consultation need not be the same individual.

(1) The appointed counsel for an individual being processed for separation, which could result in issuance of a discharge under other than honorable conditions (chap 2), is a lawyer within the meaning of the Uniform Code of Military Justice, Article 27(b)(1), unless an appropriate authority certifies in the permanent record that a lawyer with these qualifications is not available and states the qualifications of the substitute nonlawyer counsel. (See fig 1–1 for an example of a statement of nonavailability and appointment of counsel.)

(2) The appointed counsel for an individual being processed for separation for cause, where only separation with an Honorable Discharge Certificate may be effected (para 2–11), should be a lawyer if one is reasonably available. This lawyer need not be qualified under Article 27(b)(1), UCMJ. If a lawyer is not reasonably available, the appointed counsel must be a commissioned officer in the grade of first lieutenant or higher. (AR 135–175)

*b.* A military counsel designated per AR 27–10, chapter 6, or a civilian counsel retained by the soldier at no expense to the Government, to represent the soldier in a hearing before an administrative separation board. Such military counsel will be a lawyer per Article 27B91), Uniform Code of Military Justice. The convening authority may designate a nonlawyer as assistant counsel. The appointed counsel for representation and the appointed counsel for consultation need not be the same individual (AR 135–178).

### **Approved applicant**

A USAR soldier selected to attend an officer candidate course. (AR 140–50)

### **ARCOM**

A table of distribution and allowance unit commanding USAR units in a geographical area.

### **Area command**

A geographic area of command with RC functions and responsibilities. (AR 140–1)

### **Area commands**

The following are defined as area commands:

- a.* (Rescinded.)
- b.* United States Army, Europe (USAEUR)
- c.* United States Army Pacific Command USARPAC
- d.* United States Army Southern Command (SOUTHCOM)
- e.* United States Army Special Operations Command (USASOC)
- f.* United States Army Reserve Personnel Center (ARPERCEN)
- g.* United States Army Reserve Command (USARC)

### **Area commanders**

Commanders of area commands.

### **Area Maintenance Support Activity (AMSA)**

A USAR activity established to provide, on an area basis, technical assistance and organizational maintenance support beyond the supported units' capability to accomplish during scheduled training assemblies. (AR 140–1)

### **Armed Forces (Interservice) Championships**

Annual matches held at the interservice level. Pistol championships are held in Nashville, Tennessee, and are conducted by the National Guard. Service rifle championships are conducted at Quantico, Virginia, by the U.S. Marine Corps prior to the National Matches. International matches are conducted by the U.S. Army at Fort Benning, Georgia.

### **Army**

The Regular Army, Army of the United States Army National Guard of the United States, and the United States Army Reserve (AR 140–111).

**Army promotion list (APL)**

A promotion list of officers under consideration which includes all branches except AMEDD and CH. The AMEDD promotion list includes all its branches. These branches are MD, DC, VC, ANC, MSC, and AMSC. (AR 135–155 And AR 140–10)

**Army Reserve Command (ARCOM)**

A table of distribution and allowance unit, with a numerical designation, commanding USAR units within a geographical area.

**Basic training**

Initial entry training which provides nonprior service personnel instruction in basic skills common to all soldiers and precedes advanced individual training (AIT). (AR 135–178)

**Candidate**

An approved applicant who is actually attending an officer candidate school. (AR 140–45)

**Character of service for administrative separation**

A determination reflecting a soldier's military behavior and performance of duty during a specific period of service. The three characters are: Honorable, General (Under Honorable Conditions); and under Other Than Honorable Conditions. This service of soldiers in entry level status is normally described as uncharacterized.

**Civilian-sponsored distance**

The greatest distance a soldier may be expected to travel daily from home to the duty station. Departure must be a reasonable hour on the reporting date with arrival during the hours specified in the orders. (AR 135–200)

**Commuting distance**

The greatest distance a soldier may be expected to travel daily from home to the duty station. Departure must be a reasonable hour on the reporting date with arrival during the hours specified in the orders. (AR 135–200).

**Competition**

Any firing of arms in which scores are kept and official bulletins published or awards given. The match may or may not require entry fees.

**Contractually obligated member**

A soldier who has completed his or her statutory service obligation and is serving on a contractual obligation or a member enlisted or appointed under circumstances in which a statutory obligation was not incurred (AR 135–92)

**Contractual term of service**

The military service obligation incurred by completion of the oath of enlistment on an enlistment, of reenlistment agreement. Contractual and statutory service may run concurrently. The Selected Reserve contractual term of service is that portion of a military service obligation which is to be served in a unit of the Selected Reserve. Example. The 3X3 enlistment option requires that 3 years be served in a unit of the Selected Reserve and the remaining 3 years be served in the Individual Ready Reserve (IRR). (AR 135–7 and AR 140–111)

**Convening authority**

Can be defined as either *a* or *b*.

*a.* The separation authority.

*b.* A commanding officer who is authorized by this regulation to process the case, except for final action, and who otherwise has the qualifications to act as a separation authority. (AR 135–178)

**Deactivate**

When a Reserve unit stands down and the soldiers are reassigned, the TDA/TOE is eliminated, and the flag/colors are permanently retired.

**Defense support industry**

Any business or corporation so determined by the Federal Emergency Management Agency (FEMA). (AR 135–133)

**Delayed Entry Program (DEP)**

A program where soldiers may enlist and who are assigned to USAR Control Group (Delayed Entry) until they enlist in the Regular Army. (AR 135–178)

## **Dependent**

The following definition does not apply for purposes of pay and allowance, medical care, exchange privileges, or other benefits. For the purpose of this regulation, to determine eligibility for voluntary order to active military service, dependent means

*a. A spouse.* This definition does not include a common law spouse unless the marriage has been recognized by a civil court.

*b. An unmarried natural or adopted child.* Any unmarried natural (legitimate or illegitimate) or adopted child, under 18 years of age, of an applicant. The term “natural child” includes any illegitimate child determined to be the applicant’s natural or adopted child is not a dependent if

- (1) The child has been adopted by another person (final adoption court order or decree issues and effective), or
- (2) Custody has been terminated by court order (final court order issued and effective) or as provided by State law.

*c. Stepchild.* A stepchild under 18 years of age living with the applicant.

*d. Another supported person.* Any other person who, in fact, depends on the applicant for over over-half of their support, (AR 134–18)

## **Distinguished Designation**

Award of the Distinguished Pistol Shot or Distinguished Rifleman Badge. These awards are made to individuals who have earned 30 credit points while firing a service rifle or a service pistol and service ammunition in Excellence in Competition Matches.

## **Education levels**

*a. High School Diploma Graduate credentials.*

(1) *High school diploma graduate (HSDG).* A diploma issued to an individual who has attended and completed a 12-year or grade day program of classroom instruction. The diploma must be issued from the school where the individual completed all of the program requirements. The following are included in the high school diploma category:

(a) Is attending high school in the senior year, is entering the senior year, or has achieved senior status and at the time of enlistment presents the documentation that he or she has met all requirements to graduate. Documentation will be one of the following:

1. A certificate of graduation.
2. An official school transcript.
3. A statement of completion from and appropriate school official.
4. A letter dated and signed by the principal, vice-principal, or custodian of records which states the applicant is a high school graduate.
5. A statement from and appropriate school official that the applicant is a high school graduate.

(b) Is attending high school in the senior year, enlisting for the Alternate (Split) Training Program and scheduled to enter the first phase of initial active duty for training (IADT) within 270 days of enlistment. The applicant must submit proof of graduation (see (a) above) before entering on IADT.

(c) Is attending high school in the junior year, enlisting for the Alternate (Split) Training Program and scheduled to enter the first phase of IADT within 280 days of enlistment. The applicant must have received a high school diploma, or submit proof of graduating (see (a) above), before entering the second phase of IADT. The bonus or SLRP addendum’s to the reenlistment contract are void where the soldier enters the second phase of IADT without proof of graduation.

(d) The applicant has lost the original diploma issued by the high school and submits proof of graduation per (a) 1 through 4 above.

(2) *High school diploma graduate via adult education diploma (ADUL).* A secondary school diploma awarded on the basis of attending and completing an adult education or external diploma program, regardless of whether the diploma was issued by a secondary or post secondary institution. Diploma must have been issued as a result of attendance and not issued solely on the basis of a test.

(3) *High school diploma graduate via college credit (HSDC).* An individual who has attended a college or university and successfully completed at least 12 semester hours or 22 quarter hours of college level credit. Credit that is earned through testing or for the pursuit of high school equivalency is not acceptance under this definition. Credits

will only be accepted from schools which are accredited by one of the following agencies (for foreign credentials, evaluated per para g below):

- (a) New England Association of Colleges and Secondary Schools.
- (b) Middle States Association of Colleges and Secondary Schools.
- (c) North Central Association of Colleges and Secondary Schools.
- (d) Northwest Association of Colleges and Secondary Schools.
- (e) Southern Association of Colleges and Secondary Schools.
- (f) Western Association of Colleges and Secondary Schools.

*b. Alternate High School credentials.*

(1) *Test Based Equivalency Diploma (GEDH)*. A diploma or certificate of General Education Development (GED) or other Test-Based High School Equivalency Diploma. This includes state- wide testing programs such as the California High School Proficiency Examination (CHSPE), whereby examinees may earn a certificate of competency or proficiency. A state or locally issued secondary school diploma obtained solely on the basis of such equivalency testing is not to be considered a High School Diploma.

(2) *Occupational Program Certificate of Attendance (VOCT)*. A certificate awarded for attending a non-correspondence vocational, technical, or proprietary school for at least 6 months. The individual must also have completed 11 years of regular day school.

(3) *Correspondence School Diploma (CORR)*. A secondary school diploma or certificate awarded on completion of correspondence school work, regardless of whether the diploma was issued by a correspondence school, a state, or a secondary or post-secondary educational institution.

(4) *Home Study Diploma (HOME)*. A secondary school diploma or certificate, typically by a parent or guardian that an individual completed their secondary education at home.

(5) *High School Certificate of Attendance (ATTN)*. An attendance-based certificate or diploma. These are sometimes called certificates of competency or completion but are based on course completion rather than a test such as the GED or CHSPE. A state or locally issued secondary school diploma obtained solely on the basis of an attendance credential is not considered a high school diploma.

*c. Less than a High School Diploma, Non-High School Graduate (NHSB)*. An individual who has not graduated from high school or has not received an alternate credential listed in *b* above.

*d. High School Senior (HSSR)*. An individual who is currently enrolled in an established high school as defined for a high school diploma graduate and is expected to graduate within 356 days.

*e. Currently in High School (CIHS)*. A high school student, other than a senior, who has completed the 10th grade.

*f. Degree credentials.*

(1) *Associate Degree*. A certificate conferred on completion of a 2-year program at a junior college, university, or degree producing technical institute.

(2) *Professional Nursing Diploma*. A certificate conferred on completion of a 3-year hospital school of nursing program.

(3) *Baccalaureate Degree*. A certificate conferred on completion of a 4-year college program other than a First Professional Degree.

(4) *First Professional Degree*. A certificate conferred on completion of the academic requirement for the first degrees awarded in selected professions: Architecture, Certified Public Accountant, Chiropractic or Podiatry (D.S.C. or

POD.D), Dentistry (D.D.S. or D.M.D.), Medicine (M.D.), Optometry (O.D.), Osteopathy (D.O.), Pharmacy, Veterinary Medicine, Law (L.L.B. or J.D.), and Theology (B.D.), Rabbi, or other First Professional Degree.

(5) *Master's Degree*. A certificate conferred on completion of additional academic requirements beyond the Baccalaureate or First Professional Degree but below the Doctorate level.

(6) *Post Master's Degree*. A certificate conferred on completion of additional academic requirements beyond the Master's Degree but below the Doctorate level.

(7) *Doctorate Degree*. A certificate conferred in recognition of the highest academic achievement within an academic field, excluding Honorary Degrees and First Professional Degrees.

*g. Foreign credentials.*

(1) A person completing high school or having college credits from foreign colleges or universities must have his or her documents evaluated and accredited by one of the following:

(a) A State Board of Education, a state university or recognized university or college listed in the Accredited Institutions of Post-secondary Education book published by the American Council on Education (ACE).

(b) International Education Research Foundation, P.O. BOX 66940, Los Angeles, CA 90066.

(c) World Education Services, Inc., Old Chelsea Station, P.O. Box 745, New York, NY 10011.

(d) International Consultants, Inc. (ICI), of Delaware, 107 Barksdale Professional Center, Newark, DE 19711.

(e) Education Credentials Evaluation, Inc., (ECE), P.O. Box 17499, Milwaukee, WI 53217.

(f) Educational Records Evaluation Service, Senator Hotel Office Building, 1121 L Street, Suite 1000, Sacramento, CA 95814.

(2) The following countries, territories and nations are exempt from evaluation requirement and their education documents will be treated in the same manner as any U.S. school:

(a) Federated States of Micronesia.

(b) Republic of Marshall Islands.

(c) Commonwealth of the Northern Mariana Islands.

(d) Guam.

(e) American Samoa.

(f) Canada.

(g) Puerto Rico.

(h) Virgin Islands.

(i) Department of Defense Dependent School System.

(3) Evaluation of transcripts may require a fee to be paid by the individual.

(4) An evaluation of transcripts as outlined above for foreign transcripts, diplomas, etc., is in lieu of being listed in the Accredited Institutions of Postsecondary Education, published by the American Council of Education.

### **Enlisted Personnel Management System USAR**

A centralized personnel management system for the USAR enlisted force, beyond the MOS system, that affects all aspects of enlisted personnel management, including training, evaluation, classification, use and promotion. (AR 135–205)

### **Enlisted**

*a. ARNG.* An original or first voluntary term of military service in the ARNGUS consummated by subscription to the oath of enlistment (DD Form 4). Where eligible per applicable laws and regulations, persons authorized an enlistment are personnel without prior service or personnel without prior service in any of the other U.S. Armed Forces except the Air National Guard (ANG).

*b. USAR.* A voluntary enrollment in the USAR as an enlisted soldier. An enlistment is consummated by subscription to the prescribed oath of enlistment. The term “enlistment” includes enlistment of both nonprior service and prior service personnel with the latter category also including prior USAR personnel and personnel with prior service in any of the other U.S. Armed Forces. (AR 135–7)

### **Entry level status**

Status which begins on enlistment in the ARNG or USAR. It terminates

*a.* For soldiers ordered to IADT for one continuous period 180 days after beginning training.

*b.* For soldiers ordered to IADT for the split or alternate training option 90 days after beginning Phase II (AIT). (Soldiers completing Phase (BT or BCT) remain in entry level status until 90 days after beginning Phase II.)

*c.* (Rescinded.)

*d.* Service which is not creditable per DODPM, table 1–1–2, is excluded from the period of entry level status.

### **Entry on duty date**

The date travel officially begins (per compete orders). The official travel date is determined by the mode of



transportation authorized and actually used to comply with the reporting date shown on the order. (AR 135–200 and AR 124–210)

**Equipment concentration site**

An equipment storage area established by a MUSARC commander to support USAR units during MUTA, AT, and mobilization. (AR 140–1)

**Equivalent in hours**

Flexibility of the length of USAR school constructional assemblies for instructors and students (that is, 48 2-hour training assemblies, 24 unit training assemblies (UTA), or 12 multiple unit training assemblies (MUTA–2). (AR 140–1)

**Equivalent training (ET)**

Can be defined as either *a* or *b*.

*a.* Training, instruction, or appropriate duty for individual members of a unit which is in lieu of regular scheduled unit training (RST) or regularly scheduled unit training assemblies (RSUTA), and for which pay and/or retirement point credit is authorized. (AR 135–91)

*b.* Training in lieu of RST or RSUTA. (See RST and RSUTA below and para 3–11.) (AR 140–1)

**Excellence-in-Competition Badge**

An award presented for placing in the top 10 percent of the eligible non-distinguished competitors in an Excellence-in-Competition Match.

**Excellence-in-Competition Match**

A match in which credit toward the Distinguished designation may be earned and bronze or silver Excellence-in-Competition badges awarded. Also referred to as a “Leg” match.

**Expiration term of service (ETS)**

The scheduled date on which an individual’s statutory or contractual (whichever is later) term of military service will end.

**Extended active duty (EAD)**

Active duty performed by a member of the ARNGUS or USAR when strength accountability passes from the ARNG or USAR to the Active Army.

**Extensions**

Can be defined as either *a* or *b*.

*a.* Are not new contracts or agreements but extensions of the terms of service of the existing, or current, USAR enlistment contracts or agreements. Such extensions never extend the statutory obligation of the individual (AR 135–7 and AR140–111).

*b.* The continuation of active ARNG service with the ARNG of the same State, Territory, or Commonwealth consummated by subscription to the oath of extension. This definition may be used with the term immediate reenlistment. (AR 135–7)

**Extreme community hardship**

A situation that may, because a reservist is mobilized, have a substantially adverse effect on the health, safety, or welfare of the community. Any request for a determination of such hardship shall be made by the reservist and must be supported by documentation as required by the Secretary of the Army. (AR 135–133).

**Extreme personal hardship**

An adverse impact on a reservist’s dependents resulting from his or her mobilization. Any request for a determination of such hardship will be made by the reservist and must be supported by documentation as required by the Secretary of the Army. (AR 135–133)

**Full-Time National Guard Duty (FTNGD)**

Training or other duty, other than inactive duty, performed by a member of the Army National Guard of the United States or the Air National Guard of the United States in the member’s status as a member of the National Guard of a State or territory, the Commonwealth of Puerto Rico, or the District of Columbia under section 316, 502, 503, 504, or 505 to Title 32, U.S. Code, for which the member is entitled to pay from the United States or for which the member has waived pay from the United States. (AR 135–18.)

**Full-Time Support (FTS) Program**

This program encompasses personnel assigned as a full-time basis for the purposes of organizing, administering, recruiting, instructing, or training the Army National Guard and the U.S. Army Reserve. These personnel include civilian personnel, members of the Active Army, and personnel serving on Active Guard Reserve status. The Active Guard Reserve Program is a component of the Full-Time Support Program. (AR 135–18.)

**General Officer Command (GOCOM)**

A USAR TPU other than an ARCOM, commanded by a general officer. (AR 140–1)

**Immediate reenlistment**

Can be defined as either *a* or *b*.

*a.* A voluntary enrollment in the USAR as an enlisted soldier immediately on separation from service in the USAR. This term represents a concurrent action in which the separation documents are not given to the individual until the individual has been reenlisted. It differs from the term reenlistment since it implies that there will be no break in continuous USAR service. (AR 135–7 and 140–111)

*b.* This term represents concurrent action in which the separation/discharged documents are not given to the soldier until reenlistment (within 24 hours from date of separation/discharge) in the ARNG of the same or another state has been effected. When discharged documents have not been prepared, see the term “extension.” (AR 135–7)

**Inactivate**

Occurs when a Reserve unit stands down and the soldiers are reassigned, but the Colors and TDA/TOE are only temporarily retired.

**Individual Mobilization Augmentation (IMA) detachment**

A functional non-TPU that consists of at least five Army mobilization designees, providing IDT for soldiers in a nonpay status. (ARR 140–1 and AR 140–10)

**Individual Mobilization Augmentation (IMA) proponent**

Any DOD, DA, or other Federal agency whose mobilization TDA or TOE provides positions to be filled by preselected USAR soldiers. (AR 140–1)

**Individual Ready Reserve (IRR)**

Soldiers who are assigned to the following Ready Reserve USAR Control Groups: (AT), (Reinf), and (OADO). (AR 135–91, AR 135–200, AR 140–10 and AR 140–50)

**Initial entry training (IET)**

A term used to identify mandatory training each member of the U.S. Army must complete upon initial entry in the service to qualify in a military specialty or branch and which is required by law for deployability on land outside the continental limits of the United States per 10 USC 671. The term encompasses the completion of basic training and specialty or branch qualification while serving on active duty or active duty for training. For ARNGUS and USAR soldiers it includes completion of initial active duty for training (IADT) the officer basic course (OBC), and the warrant officer basic course (WOBC).

**Involuntary separation**

Separation from commissioned or warrant status as a Reserve of the Army based on cause (i.e., substandard performance of duty, moral or professional dereliction, or for security reasons). (AR 135–175)

**Inservice personnel**

Personnel currently serving in USAR units of the Selected Reserve, or as Individual Ready Reserve or Standby Reserve soldiers. (AR 140–111).

**Installation championships**

Matches conducted at the installation level prior to the MACOM and continental U.S. Army championships.

**Instruction**

Includes teaching, assisting, preparing instruction, practicing, taking part as a student, or giving assistance either in a classroom or practical application. Also included as firing on ranges while training, but not in competition.

**Joint AT-ADT-IDT training**

AT or ADT in conjunction with, but not concurrent with, IDT by subsections or by individual members of a unit to provide for travel away from the IDT site. (See AR 140–1, para 3–15.)

**Juvenile offender**

A person judged guilty of an offense by a domestic court of the United States or its territorial possessions, or by a foreign court, without regard to whether a sentence has been imposed or suspended, or any other subsequent proceedings in the case. The law of the jurisdiction of the court will determine whether a given proceeding constitutes an adjudication of guilt. Adjudication as a juvenile offender includes adjudication as a juvenile delinquent, wayward minor, or youthful offender. (AR 135–178)

**“Leg”**

A term derived from the stand or legs upon which a trophy cup is placed. In order to take which a trophy cup is placed. In order to take permanent possession of certain trophies, the trophy had to be won more than one time, and the winner took possession of one of the “Legs.” Previous regulations required that Army competitors win Excellence-in-Competition Badges in specific matches, coined “Leg” matches, prior to being awarded a Distinguished Designation Badge. The present system is based on a credit point system. Total credit points earned in any one match constitutes a “Leg.”

**Major commands**

The following are defined as major commands:

- a. Major United States Army Reserve Commands (MUSARC).
- b. Army Reserve Commands (ARCOM).
- c. General Officer Commands (GOCOM).

**Major U.S. Army Reserve Command (MUSARC)**

Any ARCOM/GOCOM that reports directly to the U.S. Army Reserve Command or any area command for the 7th and 9th ARCOMs and USAR units falling under the Special Operations Command.

**Mandatory training requirement**

That part of the military service obligation in which assignment to a unit or Control Group (AT) is mandatory. (AR 140–10)

**Material error**

One or more errors of such a nature that in the judgement of the reviewing official (or body) caused an individual’s nonselection by a promotion board. Had such error(s) been corrected at the time the individual was considered, a reasonable chance would have resulted that the individual would have been recommended for promotion. (AR 135–155)

**Members and former members**

A member of a Reserve component who holds a current status in the Army National Guard or the U.S. Army Reserve. Generally, for officers of the Army Reserve, and individual who accepted an indefinite term appointment under the provision of title 10, USC, chapter 337, and whose appointment has not been terminated, is current member. A former member is one who formerly held status in a Reserve component, but who does not hold a current status in any such component. (AR 135–180)

**Military Intelligence (MI) combat electronic warfare intelligence (CEWI) units**

Integrated tactical intelligence units at corps and below. (Pending completion of activation of CEWI units, the term also refers to existing tactical signal intelligence electronic warfare, signal security, and MI units in support of corps and lower level units.) (AR 140–1)

**Military record**

An account of a soldier’s behavior while in military service, including personal conduct and performance of duty. (AR 135–178)

**Minister of Religion**

A person classified as either a duly ordained minister of religion a regular minister of religion as follows:

- a. Duly ordained minister of religion. A person who has been ordained per the ceremonial ritual or discipline of a church, religious sect, or organization, established on the basis of the community’s doctrine and practices of a religious character, to preach and teach the doctrines of such church, sect, or organization and to administer the rites and ceremonies in public worship, and whom as regular customary vocations, preaches and teaches the principles of

religion and administers the ordinances of worship as embodied in the creed or principles of such church, sect, or organization.

*b.* Regular minister of religion. A person who as a customary vocation, preaches and teaches the principles of the religion of a church, a religious sect, or an organization of which he or she is a member, without having been formally ordained as a minister of religion but who is recognized by such church, sect, or organization as a regular minister.

**Minority group**

Any group distinguished from the general population in terms of race, color, religion, gender, or national origin. (See AR 600–20 DA Pam 600–26.)

**Moral or professional dereliction**

Conduct within the control of the individual concerned, which tends to bring the individual or the Army into disrepute. (AR 135–175)

**Multiple Unit Training Assembly (MUTA)**

Two or more UTAs conducted consecutively. (AR 135–91)

**National Board for the Promotion of Rifle Practice**

A Federal advisory committee consisting of prominent representatives from the military services and civilian marksmanship community. It provides recommendations and other advice to the Secretary of the Army.

**National matches**

The National Matches (AR 920–30) are part of the Civilian Marksmanship Program (AR 920–20) and include the National Trophy Matches, the NRA National Rifle and Pistol Championships, the Small Arms Firing School, and special events and ceremonies. The National Matches are conducted annually at Camp Perry, Ohio.

**Nominee**

An ARNGUS or USAR soldier in the zone of consideration for promotion to the next higher grade. (AR 135–155)

**Non-distinguished competitor**

An individual who has not earned 30 credit points for the weapon being used in an Excellence in Competition Match.

**Nonlocatee**

An enlisted soldier who has failed to furnish an address through which personal contact is possible. (AR 135–178)

**Nonpay training status**

The status of individual members who, with their consent and when authorized by the CG, ARPERCEN, and ARCOM or GOCOM commander, OCONUS or OCONUS unit commander, take part in training or related activity, without pay, for retirement credit only. (AR 140–1)

**No previous (prior) service (NPS)**

This term is used to identify an applicant who, at the time of enlistment or appointment in the U.S. Army Reserve, has never previously served creditably in a Regular or Reserve component, or without a component, as a member of an armed force of the United States.

**Notification procedure**

The initiation of an administrative separation process in which the respondent is notified in writing of the proposed separation, the bases thereof, the results of separation, and his or her rights. This term is commonly used when the respondent does not have a right to a hearing before a board of officers. (AR 135–178)

**Nonobligated member**

Soldiers who have completed their statutory military service obligation and are serving on a contractual obligation, or were enlisted or appointed under circumstances in which a statutory obligation was not incurred. (AR 140–10)

**Obligated member**

Soldier who have not completed their statutory military service obligation. The statutory military service obligation. The statutory obligation is incurred by law on initial entry into the service. (AR 140–19)

**Obligated officer**

An officer who has an obligation incurred by operation of law or by execution of a contractual agreement to serve in a Reserve status for a specified period of time. (AR 135–175)

**Officer**

Includes commissioned officers, warrant officers (W1–W5), and commissioned warrant officers (W2– W4), unless otherwise specified.

**Office active duty obligor**

An officer appointed in the USAR from the ROTC program, or under programs monitored by TSG, the Chief of Chaplains, or TJAG, who is obliged to serve on AD or ADT and does not enter on AD at the time of the appointment. (AR 135–91, AR 135–200, and AR 140–1)

**Officer Personnel Management System-USAR**

A centralized personnel management system for units and nonunit IRR USAR officers who are not on extended AD. (AR 140–1)

**One station unit training (OSUT)**

Initial entry training in which elements of BT and AIT are provided in the same unit, under one cadre throughout the total period of training. In OSUT, elements of BT and AIT are either integrated provided simultaneously, or are nonintegrated provided in distinct BT/AIT phases. (AR 135–178)

**Organizational maintenance shops**

The structures that house functional areas used to train organizational maintenance personnel and to perform organizational level maintenance on USAR unit equipment. (AR 140–1).

**Other approved EIC matches**

EIC matches approved by the Secretary of the Army or a designee and conducted in conjunction with NRA regional or state championships.

**Overstrength**

Assigned strength which exceeds that authorized by the TOE and TDA. Assignment of a soldier as overstrength may be the result of a unit reorganization, deactivation, or relocation. It may also be as a result of an assignment error, or as an authorized exception to policy to correct an injustice. (AR 135–155)

**Permanent promotion**

A promotion in the Regular Army or in a Reserve component of the Army. (AR 135–155)

**Preponderance of evidence**

Evidence which after a consideration of all the evidence presented, points to a certain conclusion as being more credible and probable than any other consistent with two or more opposing propositions, it is insufficient. (AR 135–178)

**Previous (prior) services (PS)**

This term is used to identify a soldier who, at the time he or she is accessed to the U.S. Army Reserve by enlistment, appointment, or by operation of law has previously served 1 or more days of creditable service in a Regular or Reserve component, or without a component, as a member of an armed force of the United States.

*Note. 1. Soldiers classified as Glossary No Previous Service, or Glossary Nonprior Service for the purpose of enlistment in a Regular or Reserve component should be identified, processed, and administered as having previous military service on enlistment in the U.S. Army Reserve. 2. USAR soldiers being assigned between elements or commands within the USAR (i.e. from the IRR to a TPU) are classified as “in-service” personnel.*

**Prior enlistment or period of service**

Service in any component of the Armed Forces which culminates in the issuance of a discharge certificate or certificate of service. (AR 135–178)

**Professional development**

A function of individual training education and experience to sustain a combat ready force. (AR 135– 7).

**Promotion eligibility date (PED)**

The earliest date on which an officer who is recommended and selected may be promoted to the next higher grade. (AR 135–155)

**Promotion to fill officer position grade vacancies**

An authorized promotion to fill an officer position vacancy in a troop program unit with an officer of the appropriate grade. (AR 135–155).

**Readiness training**

Specialty related training for IRR soldiers, coordinated and administered by ARPERCEN. (AR 135– 200)

**Ready Reserve**

Units and individual reservists liable for active duty as outlined in 10 USC 672 and 673. (AR 135– 133)

**Reasonable commuting distance**

The longest distance a soldier can be expected to travel involuntarily between his or her residence and a site where inactive duty training (IDT) will be conducted.

*a.* For officers, warrant officers, and enlisted soldiers, it is a distance within a 50–mile radius of the IDT site. It will not exceed 1 1/2 hours of travel time one-way by car under average traffic, weather, and road conditions.

*b.* An alternative reasonable commuting distance for enlisted soldiers can be applied when all of the conditions are met. It is a distance within a 100–mile radius of the IDT site. It will not exceed 3 hours of travel time on-way by car under average traffic, weather, and road conditions. The alternative reasonable commuting distance may be applied only when the soldier is assigned to a unit that normally conducts multiple unit training assemblies (MUTA) on 2 connective days (MUTA-4) and Government-provided meals and quarters are furnished at the training site.

**Reenlistment**

*a.* A second or subsequent voluntary enrollment in the USAR. This term differs from the term “immediate reenlistment” since it is used to identify continuing military service or reentry into the military service from civilian status as a prior service applicant. (AR 135–7 or 140–111)

*b.* Reentry into the ARNG of an individual who has had a break in ARNG service or has been discharged from one State for the purpose of joining the ARNG of another State, regardless of a break in service, or is joining the ARNG from the Air National Guard (ANG). (AR 135–7)

**Reenlistment activity**

Refers to individuals, offices, agencies, or commands, responsible for, or rendering, reenlistment administrative support to USAR enlisted personnel. (AR 140–111)

**Regularly scheduled unit training assembly (RSUTA)**

Training time treated as a UTA or MUTA for which pay and retirement point credit are authorized. (AR 140–1)

**Release from active duty**

Termination of active duty status and transfer or reversion to inactive duty status, including transfer to the IRR. Unit members of ARNGUS and USAR revert to their respective Reserve component to complete unexpired enlistment’s and/or statutory obligations. (AR 135–178 or AR 140–111)

**Reinforcement Training Unit (RTU)**

Provides training in a nonpay status. (AR 140–1)

**Required period of duty**

Period of active duty or active duty for training (ADT) that an officer is obligated to perform, either by law or by execution of a contractual agreement. (AR 135–175)

**Rescheduled training (RST)**

Training placed on the unit training schedule for subsections of the unit or for individuals at a time, date, and location other than the RSUTA. Pay and retirement point credit are authorized. (AR 140– 1.)

**Reserve Components of the Army**

The Army National Guard of the United States (ARNGUS) and the United States Army Reserve.

**Reserve of the Army**

Enlisted members of the ARNGUS and the USAR. (AR 135–178)

**Respondent**

An enlisted soldier who has been notified that action has been initiated to separate the soldier. (AR 135–178)

**Retired Pay**

Pay granted members and former members of the Reserve components under title 10, USC, section 1331, after completion of 20 or more years of qualifying service and on attaining age 60. This pay is based on the highest grade satisfactorily held at any time during an individual's entire period of service, other than in an inactive section of a Reserve component. (AR 135–180)

**ROTC cadet**

A student enrolled in the Senior Reserve Officers' Training Corps (SROTC) as a cadet under 10 USC 2104 or 10 USC 2107 (AR 135–178).

**ROTC program**

The Senior Reserve Officers' Training Corps of the Army. (AR 135–91, AR 135–178, and AR 135– 91)

**Satisfactory participation**

A level of performance where a soldier avoids incurring the condition of unsatisfactory participation as defined in AR 135–91 paras 3–1 and 3–2. (AR 135–7 or AR 135–91)

**Selected Reserve**

Can be defined as follows:

- a. Part of the Ready Reserve of each Reserve component consisting of units and individuals who participate actively in paid training periods and serve on paid active duty for training each year. (AR 135–133)
- b. USAR Selected Reserve units and individuals that comprise all TPUs, IMAs, and full-time AD support personnel. This term should not be confused with Selected Reserve Force(s) in JCS Pub 1. (The term Selected Reserve is included here to preclude a possible misinterpretation of the language used in 10 USC 268 which directly relates to this regulation.) (AR 140–1)
- c. Officers, warrant officers, and enlisted soldiers who are:
  - (1) Members of the Army National Guard of the United States (ARNGUS).
  - (2) Assigned to troop program units of the USAR.
  - (3) Serving on active duty (10 USC 672d or full-time duty (32 USC 502f) in an Active Guard Reserve (AGR) status.
  - (4) Individual mobilization augmentees (IMA).

**Self-terminating orders**

Orders that direct ADT, ADSW, TTAD, or AT for a specific time. When the orders expire, a soldier is automatically released from such duty without further action. (AR 135–200 and 135–210)

**Separation**

An all inclusive term which is applied to personnel actions resulting from release from active duty, discharge, retirement, dropped from the rolls, release from military control or personnel without a military status, death, or discharge from the Army National Guard of the United States with concurrent transfer to the Individual Ready, Standby, or Retired Reserve. Reassignments between the various categories of the U.S. Army Reserve (Selected, Ready, Standby, or Retired) are not considered as separations. (AR 135–91 or AR 135–178)

**Separation authority**

An officer authorized to take final action on specified types of separations. (AR 135–178)

**Standby Reserve**

Units or members of the Reserve Components, other than those in the Ready Reserve or Retired Reserve, who are liable for active duty as provided in 10 USC 672 and 10 USC 674. (AR 135–133)

**Statutorily obligated member**

A soldier who is serving by reason of law. (AR 135–91 or 135–178)

**Statutory term of service**

The military service obligation incurred on initial entry into the Armed Forces under 10 USC 651. (AR 135–7 and AR 140–111)

**Substandard performance of duty**

Performance of duty which has fallen below standards prescribed by the Secretary of the Army. (AR 135–175)

**Temporary promotion**

Promotion to a grade in which a soldier holds a temporary appointment in the AUS. (AR 135–155)

**Temporary tours of active duty**

Voluntary active duty performed for a prescribed period of time by Army National Guard and U.S. Army Reserve soldiers in support of an Active Army mission. Normally, such tours will not exceed 139 days. (AR 140–158)

**Troop program unit (TPU)**

A TOE or TDA unit of the USAR organization which serves as a unit on mobilization or one that is assigned a mobilization or one that is assigned a mobilization mission. The “unit” in this case is the largest separate unit prescribed by the TOE or TDA. (AR 135–155)

**Unit Training Assembly (UTA)**

An authorized and scheduled training assembly of a least 4 hours. This assembly is mandatory for all troop program unit members. (AR 135–91)

**Unit vacancy**

A position authorized by paragraph and line number of a TOE or TDA which is unoccupied or is filled by an officer of a lower grade than that authorized for the position and provided that an officer in the grade of the position vacancy is not assigned as overstrength. (AR 135–155)

**Unsatisfactory participant**

A member of a unit or the USAR Control Group who fails to participate as outlined in AR 135–91, chapter 4, section III. (AR 135–7 or AR 135–91.)

**U.S. Army Civil Preparedness Support Detachment**

A USAR unit which provides communication support to FEMA. (AR 140–1)

**U.S. Army Reserve (USAR)**

A Federal force, consisting of individual reinforcements and combat, combat support, and training type units organized and maintained to provide military training in peacetime and a reservoir of trained units and individuals reservists to be ordered to active duty in the event of a national emergency. (AR 140–1 and AR 140–111).

**U.S. Army Reserve Army Flight Activity (AFA)**

A TDA activity of a MUSARC that has the same mission, responsibility, and degree of authority as an ASF, but supports fewer assets (for example, fewer than 20 aircraft assigned, and fewer than 30 aviators assigned or attached for training). (AR 140–1)

**U.S. Army Reserve Aviation Support Facility (ASF)**

A TDA activity of a MUSARC that assures the proper use and operation of USAR aviation assets. Provides aviation training and logistics support beyond the capability of supported units during training assemblies. (AR 140–1)

**U.S. Army Reserve Command (ARCOM)**

A TDA HQ of the USAR established to command a grouping of attached, nondivisional units of the USAR. (AR 140–1)

**U.S. Army Reserve Personnel Center (ARPERCEN)**

A field operating agency of the Chief, Army Reserve (CAR) which manages the professional career development of individual USAR soldiers to provide trained individual USAR soldiers for mobilization. This agency commands the IRR and Standby Reserve, and administers the USAR, AGR, and IMA programs. (AR 140–1)

**U.S. Army Small Arms Championships**

Annual rifle, pistol, and machine gun matches held at Fort Benning, Georgia.



**USAR Active Guard Reserve Management Program (USAR-AGR-MP)**

A centralized personnel management system that provides a program a career development for USAR personnel serving on active duty in an Active Guard Reserve status, not programmed against the Active Army end strength. Administered by CG, APERCEN, it provides a highly qualified corps of USAR projects ad programs. (AR 135–210 and AR 140–111)

**Warrant officers**

All USAR warrant officers not on active duty and Reserve warrant officers on active duty who are

- a.* On active duty for training.
- b.* On active duty under 10 USC 175, 265, 3015, 3019, 3033, 2496, or 32 USC 708, or
- c.* On active duty under 10 USC 672(d) or under 32 USC 502 or 503 in connection with organizing, administering, recruiting, instructing, or training the Reserve Components. (AR 135–155)

**Years for percentage purposes**

Denotes total qualifying service converted to years for use as a multiplier in determining pay (AR 135–180).

**Section III****Special Abbreviations and Terms**

This section contains no entries.

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DATA FILE: C:\wincomp\r135-18.fil

DOCUMENT: AR 135-18

SECURITY: UNCLASSIFIED

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